



San Diego Community College District

City College · Mesa College · Miramar College · College of Continuing Education

Financial Aid Security Protocol

To ensure compliance with Federal regulations on safeguarding Federal Tax Information (FTI) the district will be redesigning financial aid security roles as follows:

- Establish a new Financial Aid View (X_FA_VIEW) security role that will enable access to the following pages/components in Campus Solutions:
 - “Financial Aid” tab on the Student Services Center

Student Center | General Info | Admissions | Transfer Credit | Academics | Finances | Financial Aid

Institution / Aid Year

SDCCD - San Diego Community Coll Dist
2025 - Federal Aid Year 2024-2025
2024 - Federal Aid Year 2023-2024

Federal Aid Year 2024-2025
Dependency Status Independent
SAI Status Official
Date Application Received 02/17/2024
Correction Status
Correction Status Date n/a
Aid Application Status Application Active for All Aid
Package Status Packaging Completed
Packaging Plan ID 3FASP_CG1 Mira Fall Spring - Cal Grant
Review Status Review Complete
INST Verification Status Non Select
Verification Flag Not Required
Verification Status Not Selected
Fan Ltr Status Initial
SAP Meeting Statis Acad Progress
Fed Year COA 23,776.00
SAI -968
Currency used is US Dollar.

Award Summary For Aid Year 2025

Item Type	Description	Career	Offered	Accepted	Authorized	Disbursed
931100000100	Federal Pell Grant - Mira	UGRD	7,395.00	7,395.00	7,395.00	5,547.00
931200000100	Cal Grant B - Mira	UGRD	1,648.00	1,648.00	1,648.00	1,648.00
931200000450	Stu Success Cmp Grant Fal-Mira	UGRD	1,298.00	1,298.00	1,298.00	1,298.00
931210000100	EOPS Grant - Mira	UGRD	471.00	471.00	471.00	471.00
931210000200	EOPS Fall Book Service-Miramar	UGRD	0.00	0.00	0.00	0.00
931210000220	EOPS Spring Book Service-Mira	UGRD	225.00	225.00	0.00	0.00
933200000100	CPG C - Enrollment Waiver-Mira	UGRD	1,104.00	1,104.00	0.00	0.00
TOTAL			12,141.00	12,141.00	10,812.00	8,964.00

Currency used is US Dollar.

Term Summary For Aid Year 2025

Term	Description	Term Source	Academic Level	FA Load	Enrollment Intensity	NSLDS Loan Year
2247	Fall 2024	Term (records)	2nd Year	Enrolled Full-Time		100% 2nd Year
2253	Spring 2025	Term (records)	2nd Year	Enrolled Full-Time		100% 2nd Year

- “View Financial Aid” Link on Student Center

Finances

My Account
Account Inquiry
Financial Aid
View Financial Aid

Other Finance Applications

Account Summary

You owe 0.00.

- Due Now 0.00
- Future Due 0.00

This may not reflect recent changes to your tuition and fees. For an updated balance, click on Account Inquiry.

Currency used is US Dollar.

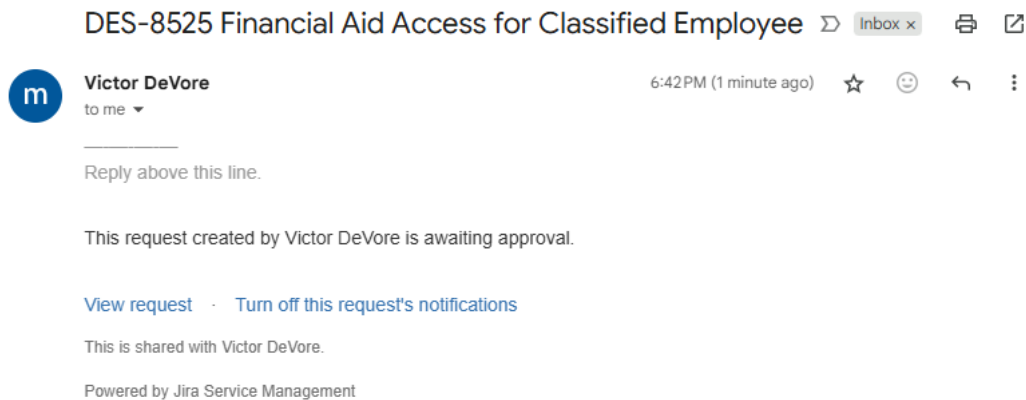
- X_FA_VIEW role will be assigned to roles upon the approval by the Financial Aid administrator at the college. This should only be assigned to roles that are responsible for administering and monitoring aid for their respective programs.

General Process:

The following outlines the process in which employees may be assigned the X_FA_VIEW role:

- Offices/departments with employees that are responsible for administering and awarding financial assistance programs will submit a request using our online request form: [Campus Solutions Access Request - District Educational Services - Jira Service Management](#)
- Requests requiring access to financial aid information will be routed to the Financial Aid Director at the requested campus.

- Once submitted, the Financial Aid Director will receive an email like below:



- Requests can be viewed by clicking on “View request” link which will take them to JIRA.

Note: Financial Aid Directors must be logged into the system in order to review/approve requests.

- Requests will have an “Approve/Decline” button as shown below:

[mySDCCD Service Desk](#) / [District Educational Services](#) / DES-8525

Financial Aid Access for Classified Employee

VP

Victor DeVore raised this on Today 6:33 PM

Hide details

Campus Solutions Access Request

SUBMITTED

Are you the Department's Security Administrator*

Yes

Security Request Type*

Financial Aid Access

Credit or CE Campus*

Mesa College

Department*

Basic Needs

Security Administrator Name*

Victor DeVore

Security Administrator's Email Address*

vdevore@sdccd.edu

Security Administrator's Phone Number/Extension*

x6700

Original Requester (if different from Security Administor)*

Financial Aid College*

Status

FA APPROVAL

This request requires your approval

Approve

Decline

Notifications off

Request type

Campus Solutions Access Request

Shared with

VP

Victor DeVore

Creator

FA Approval

1 approval needed.

Victor DeVorski

- FA Directors can view details on the request on the form below:

Justification*

Please describe the purpose of providing access to financial aid information

This information is needed in order for the staff below to administer basic needs grants and programs and services. The staff person needs to be able to determine if the student has financial need.

Employee Name*

Classified Employee

Employee ID*

0001234567

Employee Email Address*

vhdevore@gmail.com

Employee Phone/Extension*

x6945

Employee Job Title*

Basic Needs Tech

- Once approved, they will be routed to the District Educational Services Security Team.

If you have any questions regarding the process, please contact Brandon Hawley at bhawley@sdccd.edu