



Outreach Services

Frequently Asked Questions

FAQs

1. What is Outreach Services?

Outreach Services provides SDCE program and services information to our communities served through special events and activities, college and career fairs, workshops and presentations, and application and enrollment assistance to help prospective students learn more about and access SDCE's free career training programs, High School Diploma and GED Programs, ESL, and other programs and services. Visit us online at <http://www.sdce.edu/services/outreach>.

2. What services are available through Outreach Services?

- ✓ General SDCE Program & Services Information
- ✓ Workshops & Presentations
- ✓ Application & Registration Help
- ✓ mySDCCD Help
- ✓ Canvas Help
- ✓ Referrals to SDCE Programs & Services
- ✓ Peer Support

3. Who can request outreach services?

- ✓ Prospective and Current Students
- ✓ Public and Private Schools
- ✓ Community Agencies and Organizations
- ✓ Government Agencies
- ✓ General Public

4. How do I request Outreach Services?

Please visit <http://www.sdce.edu/services/outreach> to complete the Outreach Services Request Form or email our team at sdceoutreach@sdccd.edu with your name; contact information; request; and proposed dates and times. For new or current students, please include your name; CSID (if applicable); program enrolled in or of interest.

5. How do I contact the Outreach Services team?

Please visit <http://www.sdce.edu/services/outreach> or email sdceoutreach@sdccd.edu. Please include your name; request; and best way to get in contact with you.

6. How do I find out more about the High School Diploma and/or GED Program?

Please email the campus you may want to attend regarding the High School Diploma Program or GED classes and enrollment process at:

<u>ECC Campus</u>	SDCEecc@sdccd.edu
<u>Mid-City Campus</u>	SDCEMidCity@sdccd.edu
<u>Mesa Campus</u>	SDCEMesa@sdccd.edu
<u>Cesar Chavez Campus</u>	SDCECesarChavez@sdccd.edu
<u>North City Campus</u>	SDCENorthCity@sdccd.edu
<u>West City Campus</u>	SDCEWestCity@sdccd.edu

7. What classes and programs are available at SDCE?

Please visit www.sdce.edu for current classes and programs offered at SDCE and click on *Choose a Class* and you may search available classes by semester. Please email Outreach Services with questions about any SDCE classes and programs at sdceoutreach@sdccd.edu

8. How do I apply at SDCE?

Applications are completed online. Visit www.sdce.edu and click on *Apply*. Make sure you write down your assigned student ID number, CSID. You will need this number for all processes and services at SDCE.

9. What are my next steps after I apply at SDCE?

- ✓ Set-up your mySDCCD student portal at <https://myportal.sdccd.edu/psp/IHPRD/?cmd=login>. You will need your CSID. For more information and help visit <https://www.sdccd.edu/mysdccd/students/index.aspx> and/or contact us at sdceoutreach@sdccd.edu
- ✓ Attend an orientation (as applicable)
- ✓ Register online through mySDCCD (may require add code provided at orientation or by instructor)
- ✓ Attend class regularly

10. How can I get notified when classes and programs are available?

Sign up to get updates at www.sdce.edu! Join the interest list by adding your email to *Sign Up to Get Updates!* on the website main page and click *JOIN!* You will be directed to enter your information and select programs of interest. Check all that apply and submit your interest list. You will receive SDCE updates for the programs selected and notified when program orientations and new classes start.

11. Do I have to attend an orientation?

NEW students will attend an orientation during the enrollment process. Orientation is required for CTE programs by campus, by program. For example, if you want to attend Project Management at Cesar Chavez Campus, you must attend an orientation for the program with the Cesar Chavez Campus. Please contact us at sdceoutreach@sdccd.edu for current and up to date information about orientation and enrollment.

You may also email SDCEStudentServices@sdccd.edu for questions admissions & records, orientation, and how to make an appointment with the program counselor or instruction team.

RETURNING students do not need an orientation unless you are changing CTE programs. Every CTE program requires an orientation. For example, if you completed the Auto Technology Program and want to apply and enroll to the Culinary Arts Program, you must attend an orientation. Please check with us at sdceoutreach@sdccd.edu for current program orientation and registration requirements.

12. Who can help me with the registration process?

For specific program/class registration issues please email your campus student services office at:

ECC Campus	SDCEecc@sdccd.edu
Mid-City Campus	SDCEMidCity@sdccd.edu
Mesa Campus	SDCEMesa@sdccd.edu
Cesar Chavez Campus	SDCECesarChavez@sdccd.edu
North City Campus	SDCENorthCity@sdccd.edu
West City Campus	SDCEWestCity@sdccd.edu

For registration holds and other issues, please email SDCEstudentServices@sdccd.edu. For general registration questions and help navigating your mySDCCD, please email our team at sdceoutreach@sdccd.edu.

13. Does SDCE have Career Pathways Information or Counseling?

Career Counselors are available at SDCE. Please contact SDCE's Career Counselors for more information on services and to make an appointment at:

Karl Cameron	kccameron@sdccd.edu	619-808-1000
Juanita Ledesma	jledesma@sdccd.edu	858-363-0399

14. What support services does SDCE have for students?

Please visit Rising to Success at <http://www.sdce.edu/services/r2s> for more information on support programs for students.