

FAQs

<p>How to add a class?</p>	<p>Through your MySDCCD student portal >My Classes> Enrollment Add Classes> Enter class Nbr or look up classes through “Class search”</p>
<p>How to use Permission numbers?</p>	<p>MySDCCD> My Classes> Enrollment Add Classes> Enter class Nbr and then class permission number</p>
<p>How to get off the waitlist?</p>	<p>MySDCCD> My Classes> Enrollment Drop Classes> select class</p>
<p>How to contact the faculty?</p>	<p>Students can look-up contact info through the Mesa> Directory Or <u>Faculty Directory</u> through the SDCCD website (this one might be more updated) https://www.sdccd.edu/mysdccd/faculty-directory.aspx</p>
<p>How to clear pre-reqs online/through email?</p>	<p>Email an unofficial transcript to prereginquiry@sdccd.edu along with name, student ID number and the class for which you want to clear the pre-req.</p>
<p>How to retake a course? Can I retake a class I got a C on? D?</p>	<p>Repeat a course from which the student got a substandard grade, student can attempt the class up to 3 times</p> <p>If this is a class student passed with a C or better, student needs to petition through Counseling</p>
<p>How to challenge a class? Where do I take a challenge test?</p>	<p>Start the process though the Assessment Testing Center (testing is not set-up to be done remotely so students will need to wait until we return to campus. However, this is not an official statement).</p>
<p>I want to make up a grade, improve GPA, how can I do this?</p>	<p>Please contact Counseling’s general email for more information: mesacoun@sdccd.edu</p>
<p>Where do I get my parking pass?</p>	<p>Request and buy online through the MySDCCD portal and pick-up at Campus police (Mesa ID ready)</p>
<p>How do I find classes?</p>	<p>If you have an active student portal, you can access the class schedule under “My Classes”</p> <p>If you are not a current student, you can access the class schedule through the Mesa website; top left hand corner.</p>
<p>What is my refund deadline? Withdrawal deadline? Pass/Fail deadline?</p>	<p>This information can be found on the class schedule, class detail and then the calendar icon</p>

<p>How do I change my class to Pass/No Pass?</p>	<p>Log-in to your student portal, under “My Classes” select “Enrollment: Edit a class.” From the drop down menu, select the class you wish to do a P/NP and follow the steps. If there are no classes for you to select under the Edit Class Enrollment option, that means your classes do not offer P/NP as a grading option.</p>
<p>How do I get my transcripts?</p>	<p>Current students can access the transcript request page from the mySDCCD portal under the “Quick links” tab. Former students can access the transcript request page from the District’s website; sdccd.edu: Students> Transcripts> under Former Students, click on the Credentials link.</p>
<p>Where do I submit my official transcripts to be evaluated?</p>	<p>Students will need to email official transcripts to the District’s Transcript office: tinquiry@sdccd.edu San Diego Community College District 3375 Camino del Rio South, Suite 100 San Diego, CA 92108-3883</p>
<p>How long before my transcripts are evaluated?</p>	<p>Transcripts will be evaluated between 2-3 weeks following the student’s request to have the transcript evaluated. The request needs to be submitted through the Counseling department</p>
<p>Where can I find my student ID?</p>	<p>Your student ID is in the welcome letter that was sent to the email you entered on the application when applying to the college. If you cannot find this email, email the Admissions office at SDMesaAdmissions@sdccd.edu with your name and photo ID/Driver’s license and we can provide this information.</p>
<p>How do I apply for an Allied Health program?</p>	<p>Check the admissions and application process for each program on the SD Mesa Allied Health website: http://www.sdmesa.edu/academics/schools-departments/allied-health/</p>
<p>How do I obtain my student ID number if I am a former student?</p>	<p>Student will have to contact admissions staff and email name and photo ID to retrieve this information</p>