



# **Riding the TITLE 5 Wave of Change:**

Repetition and  
Withdrawal  
**CACCRAO Presentation**

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Lynn Ceresino Neault  
Vice Chancellor, Student Services  
San Diego Community College District



Feeling adrift on a dingy?



## Summary

- There is no relationship between a grade (evaluative) and a “W” (non-evaluative) symbol in course repetition determination.
- **Additional unfunded “Ws”** are permitted, by petition.
- MW is not included in the “W” limitation.
- Students may use grade alleviation in both repeatable and non-repeatable courses (limit 2).
- Student may receive a maximum of 7 (non repeatable), funded “symbols” (4 W, 2 substandard and 1 standard) or 8 (repeatable) funded “symbols” (4 W, 4 grades) excluding provisions for lapse of time and/or extenuating circumstances.



## 55024: Withdrawal

- Faculty must be notified of student withdrawal
- A W shall not be assigned if the student withdrew due to discriminatory treatment or due to retaliation for alleging discriminatory treatment.
  - Still working on interpretation of whether the “removed” W counts in the W limit and for apportionment
- A student **may** have more than 4 W’s in a course, if no apportionment is claimed, and the enrollment was allowed due to an approved petition. (not required to meet definition of extenuating)
- College/District must have a policy that includes provisions for intervention in cases of multiple withdrawals.
- MW is not included in withdrawal limit



## 55040: Policy on Course Repetition

- Course repetition occurs when a student who previously received an **evaluative symbol**...re-enrolls and receives an evaluative symbol...
- Repetition allowed due to:
  - Substandard academic work (3 funded; 2 grade alleviation)
  - Significant lapse of time of a standard grade (limit 1 funded)
  - Extenuating circumstances beyond the student's control (limit 2 funded)
- Helpful Hint: Student can only repeat a course for a specific purpose.

A photograph of an ice cave with a bright opening leading to a bright blue light source, with the text "Go toward the Light" overlaid. The cave's interior is dark and textured, while the light from the opening creates a strong contrast and illuminates the surrounding ice and water.

Go  
toward  
the Light



## 55042: Substandard Academic Work

non-repeatable course

- District policy may allow a student to repeat a non-repeatable course two (2) times to alleviate substandard work.

### English 101

Fall 2007 F

Spring 2008 D

-once "D" grade is posted, previous grade and credit may be alleviated (F)

Fall 2008 F

-once "F" grade is posted, previous grade and credit may be alleviated (D)

Student receives "F" for the course. May not repeat again under this section.



## 55042: Substandard Academic Work

non-repeatable course

- Example 2  
includes Ws

### English 101

Fall 2007 W

Spring 2008 D

Summer 2008 W

Fall 2008 F

-once "F" grade is posted, previous grade and credit may be alleviated (D)

Spring 2009 W

Summer 2009 C

-once "C" grade is posted, previous grade and credit may be alleviated (F)

Student receives "C" for the course. May not repeat again under this section even though the W limit has not been reached.



# 55042: Substandard Academic Work

non-repeatable course

- Example 3  
maximum allowable

## English 101

Fall 2007 W

Spring 2008 W

Summer 2008 W

Fall 2008 F

Spring 2009 W

Summer 2009 D – if W, unfunded

-once “D” grade is posted, previous grade and credit may be alleviated (F)

Spring 2010 D

-once “D” grade is posted, previous grade and credit may be alleviated (D)

Student receives “D” for this course. May not repeat again under this section.

# 55042: Substandard Academic Work

non-repeatable course

- Example 4  
maximum allowable  
with unfunded standard  
grade

## English 101

Fall 2007 W

Spring 2008 W

Summer 2008 W

Fall 2008 F

Spring 2009 W

Summer 2009 D – if W, unfunded

-once “D” grade is posted, previous  
grade and credit may be alleviated (F)

Spring 2010 D

-once “D” grade is posted, previous  
grade and credit may be alleviated (D)

Summer 2010 B – unfunded

How do we count credits/grade?

# 55042: Substandard Academic Work

non-repeatable course

- Example 5  
including unfunded W

## English 101

Fall 2006 W

Spring 2007 W

Summer 2007 W

Fall 2007 F

Spring 2008 W

Summer 2008 D

-once "D" grade is posted, previous grade and credit may be alleviated (F)

Spring 2009 W - unfunded

Summer 2009 C

-once "C" grade is posted, previous grade and credit may be alleviated (D)

Student receives "C" for this course. May not repeat again under this section.



## 55042: Substandard Academic Work

repeatable course

- District policy may allow a student to alleviate substandard work in a repeatable course two times.

### Physical Education 103

Fall 2007 C

Spring 2008 D

Fall 2008 F

-once "F" grade is posted, previous grade and credit may be alleviated (D)

Spring 2009 D

-once "D" grade is posted, previous grade and credit may be alleviated (F).

Student may not repeat again under this section. No further grade alleviation permitted.

# 55042: Substandard Academic Work

repeatable course

- Example 2  
Repeatable course

## Physical Education 103

Fall 2007                      W

Spring 2008                    D

Summer 2008                 C

-once "C" grade is posted, previous grade and credit may be alleviated (D)

Fall 2008                      F

Spring 2009                   W

Summer 2009                 W

Fall 2009                      F

-once "F" grade is posted, previous grade and credit may be alleviated (F).

Student may not repeat again under this section even though the W limit has not been reached.

# 55042: Substandard Academic Work

repeatable course

- Example 3

Repeatable course;  
maximum allowable  
**with** grade alleviation

## Physical Education 103

Fall 2006 D

Spring 2007 D

-once "D" grade is posted, previous grade and credit may be alleviated (D)

Summer 2007 C

-once "C" grade is posted, previous grade and credit may be alleviated (D)

Spring 2008 W

Summer 2008 W

Fall 2008 W

Spring 2009 W

Fall 2009 F

Student may not repeat again under this section. No further grade alleviation permitted.

# 55042: Substandard Academic Work

repeatable course

- Example 4

Repeatable course;  
maximum allowable  
“symbols” **without**  
grade alleviation

## Physical Education 123

Fall 2006	A
Spring 2007	B
Summer 2007	A
Spring 2008	W
Summer 2008	W
Fall 2008	W
Spring 2009	W
Fall 2009	A

if W, unfunded but  
additional repeat  
would be permitted

Student may not repeat again under this  
section.

Just When You Thought It Was  
Safe to Get Back in the Water...







## 55043: Course Repetition due to a Significant Lapse of Time

- ...a District may permit or require repetition of a course where the student received a **satisfactory grade** the last time he/she took the course, but the district determines that there has been a significant lapse of time since that grade was obtained, and:
  1. The district has properly established a recency prerequisite...or has otherwise defined “significant lapse of time” in its policy on course repetition; or
  2. Another institution of higher education to which the student seeks to transfer has established a recency requirement which the student will not be able to satisfy without repeating the course in question.

# 55043: Course Repetition due to a Significant Lapse of Time

- Example 1  
Recency prerequisite

## Math

Spring 2000                  Precalculus                  A

Student wants to enroll in Advanced Calculus for Fall 2009 but the prerequisite (Precalculus ) must have been completed within the last 3 years.

Summer 2009                  Precalculus                  C

- second standard grade funded
- the district policy may allow the previous grade and credit to be disregarded in computing the student's GPA.

Student earns grade of 'C'



## 55043: Course Repetition due to a Significant Lapse of Time

- Example 2

Another institution has a recency requirement.

### Biology

Spring 2000            A

Fall 2009 – student transferring to San Diego State University, majoring in Biology and must have completed the class within the last 2 years.

Summer 2009            A

- second standard grade funded
- the district policy may allow the previous grade and credit to be disregarded in computing the student's GPA.



## 55043: Course Repetition due to a Significant Lapse of Time

- Example 3  
Another institution has a recency requirement.

### Biology

Spring 2000            A

Fall 2009 – student transferring to San Diego State University, majoring in Biology and must have completed the class within the last 2 years.

Summer 2009            D

- the district policy may allow the previous grade and credit to be disregarded in computing the student's GP A.

can student repeat again under the substandard grade policy? (only if policy disregards the previous grade/credit)



# 55043: Course Repetition due to a Significant Lapse of Time

- Example 4  
Significant Lapse of Time  
policy statement

## Paralegal Assistant

Catalog statement: Paralegal courses taken more than 5 years ago may not meet the current laws and procedures and thus may not be accepted as credit toward the major.

Fall 2003                      C

Spring 2009                    B

- second standard grade, funding permitted

- the district policy may allow the previous grade and credit to be disregarded in computing the student's GPA.



## 55044: Repetition of Variable Unit Courses

- IF a community college district offers credit courses for variable units on an **open-entry/open-exit basis**...the district policies and procedures on course repetition...shall provide that a student may enroll in the course as many times as necessary to complete one time the entire curriculum of the course as described in the course outline of record.



## 55045: Course Repetition Due to Extenuating Circumstances

- The student files a petition, and the governing board of the district or its designee grants written approval, based on a finding that the student's previous grade (whether substandard or passing) was, at least in part, the result of extenuating circumstances.
- Extenuating circumstances are verified cases of accident, illness, or other circumstances beyond the control of the student.
- Two funded are permitted.



# 55045: Course Repetition Due to Extenuating Circumstances non-repeatable course

## Example 1

Fall 2007 D

Spring 2008 C – substandard repeat

Student petitions to repeat the class in Fall 2008 because she was in a car accident during the spring 2008 semester and was experiencing chronic headaches. Petition approved with supporting documentation from doctor.

Fall 2008 C





# 55045: Course Repetition Due to Extenuating Circumstances non-repeatable course

Fall 2007 D

Spring 2008 C – substandard repeat

## Example 2

second repeat due to extenuating circumstances

Student petitions to repeat the class in Fall 2008 because she was in a car accident during the spring 2008 semester and was experiencing chronic headaches.

Fall 2008 C

Student petitions a second time to take the class in Fall 2009 as headaches persists; headaches are now manageable.

Fall 2009 C

# 55045: Course Repetition Due to Extenuating Circumstances non-repeatable course

Fall 2007

D

Spring 2008

C – substandard repeat

## Example 3

second repeat due to extenuating circumstances

Student petitions to repeat the class in Fall 2008 because she was in a car accident during the spring 2008 semester and was experiencing chronic headaches.

Fall 2008

W

Student petitions a second time to take the class in Fall 2009 as headaches persists; headaches are now manageable.

**Extenuating repeat?**

Fall 2009

F

**Student earns “F” – allowed to repeat under substandard repetition policy? Or is this second petition for extenuating circumstances?**

# The Tsunami

IS THAT  
PETER  
FONG?





## Maximum repeats excluding Military Withdrawal and Unfunded W's

Fall 2005	D		alleviate
Spring 2006	W		
Summer 2006	W		
Fall 2006	F	repetition of a substandard grade (D)	alleviate
Spring 2007	W		
Summer 2007	W		
Fall 2007	B	repetition of a substandard grade (F)	stands
Spring 2010	C	repetition due to lapse of time	
Summer 2010	C	repetition due to extenuating circumstances	
Spring 2011	B	repetition due to extenuating circumstances	

No more fundable repetitions permitted unless DSPS



## Legalities

- District must have a policy on repetition.
- District policy may be more restrictive (ie only 2 W's allowed; only 1 substandard grade) **even though funding is permitted.**
- District policy may permit a student to repeat a course after the maximum allowed, via petition process, if no funding is claimed.
- Extenuating circumstances must be documented.



## Interpretation Gaps – Substandard Grade

- If a district/college allows a 4<sup>th</sup> unfunded repeat of a substandard grade, how do units apply?

### English 101

Fall 2007	F	alleviate
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Spring 2008	D	alleviate
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Fall 2008	F	
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Spring 2009	C	unfunded
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What happens to grade/credit?

# Interpretation Gaps – Extenuating Circumstances

- If a district/college allows a repetition due to extenuating circumstances, what happens if grade is D or F?

Fall 2007

D

alleviate

Spring 2008

C – substandard  
repeat

Student petitions to repeat the class in Fall 2008 because she was in a car accident during the spring 2008 semester and was experiencing chronic headaches.

Fall 2008

W

Student petitions a second time to take the class in Fall 2009 as headaches persists; headaches are now manageable. **Is this one of the extenuating circumstances repeats?**

Fall 2009

F

- Once “F” grade is posted, previous grade and credit may be alleviated (C).

- Can the student now repeat under the substandard grade provision or is an extenuating circumstance petition required?  
**Student has no units and no grade points for this course.**

# Interpretation Gaps – Extenuating Circumstances

- If a district/college allows a repetition due to extenuating circumstances, without “previous grade and credit disregarded,” does the student earn units on the transcript?

Fall 2007                      D                      alleviate

Spring 2008                      C – substandard  
repeat

Student petitions to repeat the class in Fall 2008 because she was in a car accident during the spring 2008 semester and was experiencing chronic headaches.

Fall 2008                      C

Student petitions a second time to take the class in Fall 2009 as headaches persists; headaches are now manageable.

Fall 2009                      B





## Interpretation Gaps – Academic Renewal Without Course Repetition

- If a student has alleviated two substandard grades by repetition, is he/she allowed to apply academic renewal without repetition on the course, included in another semester?

Fall 2007

D

alleviate

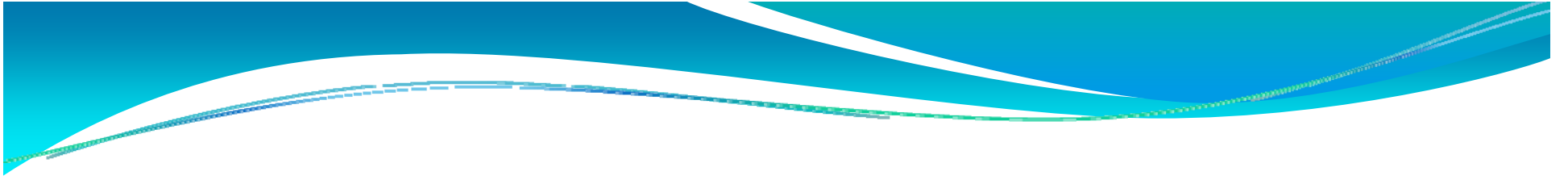
Spring 2008

F – substandard  
repeat

alleviate

Fall 2009

D      **academic renewal  
without course  
repetition?**



# Discussion