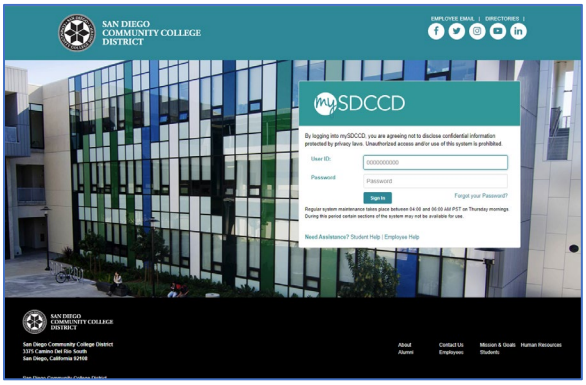
SAN DIEGO COMMUNITY COLLEGE DISTRICT

Student Guide

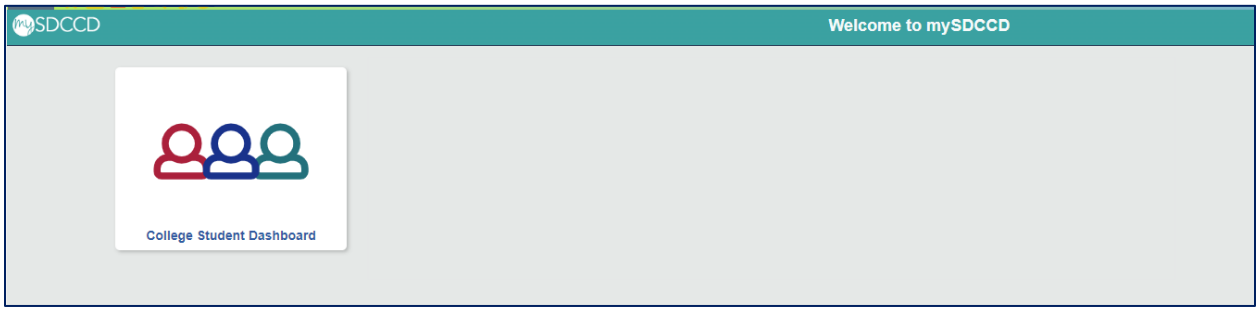
NELNET: Make a Payment or Enroll in Payment Plan

Instructions

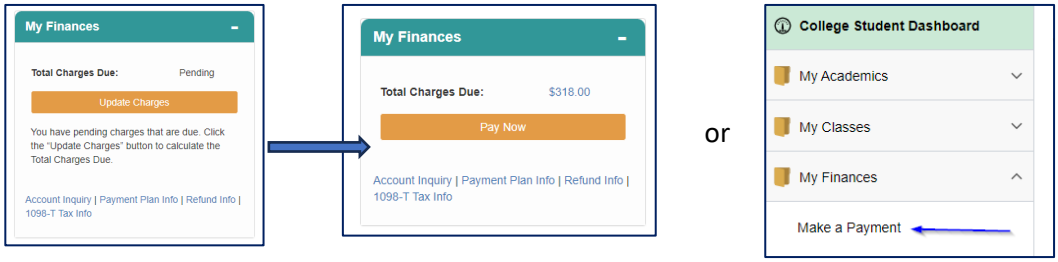
STEP	Instructions
1)	Log in to the mySDCCD student portal https://myportal.sdccd.edu/ Enter your User ID and password.



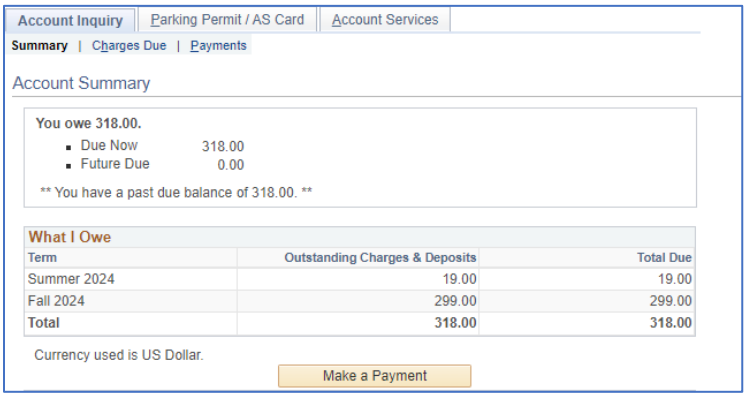
Step	Action
2)	Click the **College Student Dashboard** tile.



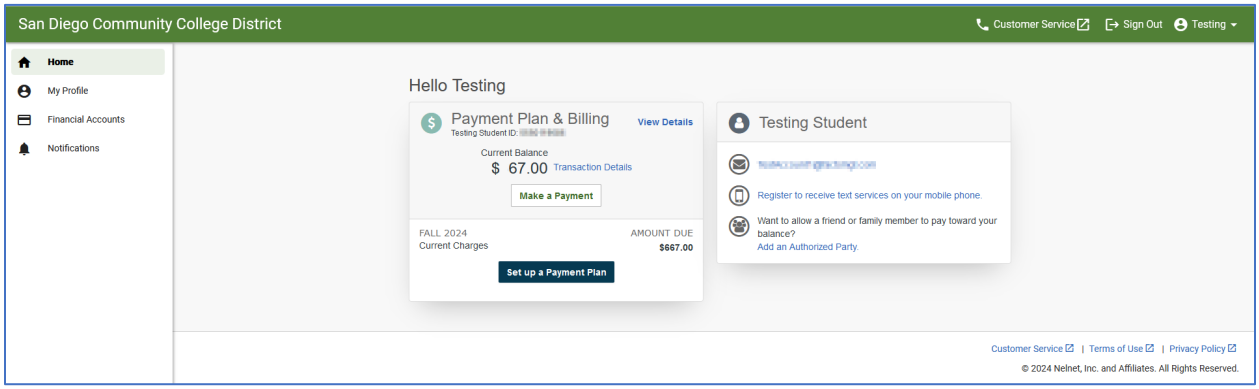
Step	Action
3)	Access the Make a Payment page. In the **My Finances** box, you may be prompted to click **Update Charges**. Once charges update, click **Pay Now**. Or, on the left side navigation, in **My Finances**, click **Make a Payment**.



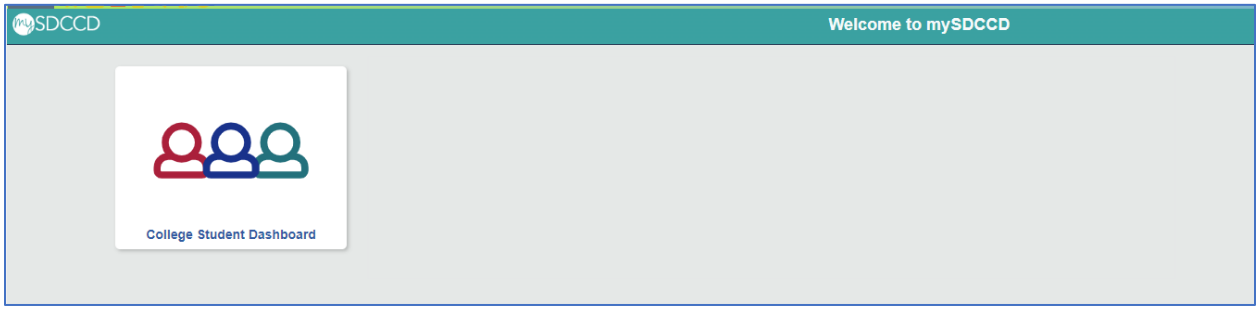
Step	Action
4)	In **Account Summary** select **Make a Payment** button.



Step	Action
5a)	This will open the Nelnet payment portal. On your home page, you can select “Make a Payment” or “Setup up a Payment Plan.” Note: As a one-time requirement the first time you log in, you will be prompted to set up your Nelnet account. Guide to set up Nelnet Account



Step	Action
22)	Click **Sign Out** to return to the mySDCCD dashboard tile.



End of guide.