



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION  
*Student Services*

**APPROVED**

**Student Services Council  
April 14, 2016  
9:30-11:00 a.m.  
District Office, Room 110  
Minutes**

Rick Cassar	Miramamar Academic Senate
Ailene Crakes	Mesa Academic Senate
Ashanti Hands	Mesa College
Cathi Lopez	City Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Miramamar College
Cynthia Rico	Continuing Education
Denise Whisenhunt	City College

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1.0 Approval of Minutes

- March 24, 2016
- Approved

2.0 Loss of BOGW Appeal Process

- Victor DeVore, Student Services Analyst, joined the meeting to clarify the plan for the appeal process for loss of BOGW and/or registration priority. It was reported that the process has been reviewed with the deans of Student Development. The Council reviewed some student scenarios based upon the specific timing for a student losing the BOGW. The goal is to ensure commitment and equitable processes across the colleges. It was agreed that Victor would make some minor clarifications to the scenarios and the Council will finalize the forms and process at the next meeting.
- It was reported that the State Chancellor's Office has published some exceptions to the requirements, the origin of which is unknown. The following groups of students will not be subject to the loss of BOGW regulations:
  - Cal Vet Fee Waivers
  - 9/11 Veterans
  - Congressional Medal of Honor recipients
  - Public safety personnel
  - National Guard
  - Foster Youth
- Student Services is making the required adjustments to the process to exclude these groups of students.

### 3.0 Update on Student Success and Equity

- The Council was provided summary graphs illustrating recipients of Student Success and Support Programs (SSSP) services – Education Plans, Assessment, Accreditation and other Student Success Services for 2014 compared to 2015.
- The Council discussed the data and services. The Council requested to receive the graphs along with the data they already received.

### 4.0 Supplemental Application and Certification of Special Part-time High School Student

- The Council was provided an updated version of the Supplemental Application and Certification of Special Part-Time High School Student form. The updated version contains a new format for the Access to Student Records section of the form.

### 5.0 Student Services Policy and Procedure Update

- The Council was advised that the Student Services policies and procedures are undergoing a 6-year review and update. As per normal business process, policies and procedures that have substantial changes will be brought to the Council for communication.

### 6.0 Textbook Affordability Campaign

- A flyer developed by the District Textbook Affordability committee was distributed. The purpose of the flyer is to provide helpful information for faculty to consider when ordering textbooks.
- The Council was also informed that a student survey is underway soliciting feedback from students on textbook affordability. The results will be brought to the Council at a future meeting.

### 7.0 Transgender Student – Title IX Policy and Procedure

- The Council discussed a recent issue at Miramar College regarding transgender students. The Council agreed that this is an important policy matter. The matter will be placed on a future meeting agenda including the nexus with Title IX.