



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

**Student Services Council
December 1, 2016
9:30 a.m. – 11:00 a.m.
District Office, Room 375
Minutes**

APPROVED

Rick Cassar	Miramamar College
Ashanti Hands	Mesa College
Cathi Lopez	City Academic Senate
Bernice Lorenzo	City College
Lynn Neault	Student Services
Kari Parker	Mesa Academic Senate
Cat Prindle	Continuing Education
Gerald Ramsey	Miramamar College
Star Rivera-Lacy	Continuing Education

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- 1.0 Approval of Minutes
- November 3, 2016

2.0 Common Assessment/MMAP Update – Cathy Hasson

- Alma McGee presented the Council with an update on the implementation of the Common Assessment/MMAP project. The Research team is working with a representative committee of faculty and staff to implement the project. The Council was provided with an 11 Step Plan created by CCCAssess. The District is currently at Step 4: *Compare Course Outlines to Competencies* which is being conducted this spring.
- In addition, it was reported that MMAP is currently fully implemented Districtwide.
- It was noted that the state has delayed the implementation and a new schedule has not been provided yet. In the meantime, the Districtwide group will proceed as planned.

3.0 Policies and Procedures Six-Year Review

- The Council reviewed and approved the next set of updated administrative policies with edits.
 - AP 0020.3 – Student Services Council
 - AP 3000.3 – Student Academic Standing
 - AP 3002.2 – Class Adds and Drops
 - AP 3100.3 – Honest Academic Conduct
 - AP 5110 – Counseling
 - AP 5120 – Transfer Center
- The revisions will proceed to the Chancellor's Cabinet and District Governance Council (DGC).

4.0 Change in Veterans Benefits for Non-Degree Programs – Follow-up

- The Council followed up on the changes in VA benefit eligibility for certificate programs and determined that the overall impact was minor.

5.0 Counselor Workshop Debrief

- The Council discussed the November 4th Districtwide Counselor Workshop. Various Council members reported that they received positive feedback. Further, several counselors appreciated the detailed update on business processes in Campus Solutions and felt it assuaged some concerns. It was also agreed that the full day format is preferred.

6.0 Services for Homeless Students

- The Council reviewed and approved the draft AP 5310 – Shower Facilities for Homeless Students. The draft will be sent to DGC electronically due to the January 2nd effective date of the new law.
- It was shared that draft guidelines were also being developed to assist with logistical details.

7.0 Future Meeting Schedule

- The January through June 2017 meeting schedule was distributed. The Council agreed to finalize it at the next meeting on January 12, 2017.

Next Meeting: ~~December 8, 2016~~ Cancelled