



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South  
San Diego, California 92108-3883  
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION  
*Student Services*

**APPROVED**

**Student Services Council  
March 24, 2016  
9:00-11:00 a.m.  
District Office, Room 110  
Minutes**

Rick Cassar	Miramar Academic Senate
Ailene Crakes	Mesa Academic Senate
Ashanti Hands	Mesa College
Cathi Lopez	City Academic Senate
Esther Matthew	Continuing Education Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Miramar College
Denise Whisenhunt	City College
Cynthia Rico	Continuing Education

---

1.0 Approval of Minutes

- February 25, 2016
- Approved

2.0 Introducing Title IX Investigator/Coordinator

- The Council was introduced to the new Title IX Coordinator, Chris May, and Title IX Investigator, Leslee Morris. Each provided a brief overview of their background and discussed their role in their new position. Chris and Leslee advised the Council that they plan to be on campus regularly providing training and information and offered to come to campus meetings to provide training as requested. Lynn informed the Council that she will bring periodic reports on the district's progress with student training and Title IX awareness.

3.0 MMAP Assessment Results

- Sam Ballard from Research and Planning provided the Council with a report on outcomes from the first year of the MMAP pilot.
- He indicated that the pilot places significantly more students at transfer level, rather than basic skills as indicated on their assessment test results.
- The research showed mixed results for outcomes. Students who placed via MMAP had comparable retention rates with those students placed via

Accuplacer and those completing a lower level prerequisite course. However, students had a significantly lower percentage of successful course completion for math. Whereas, successful course completion for English was fairly comparable to the other groups (slightly lower).

- The council discussed the ongoing issue with math and the likelihood of a lack of alignment with math in high school and college.

#### 4.0 Common Assessment Implementation Timeline

- Lynn reported on the tentative proposed plan for the transition to the Common Assessment as follows:
  - The MMAP Committee which is comprised of English, math and counseling faculty, districtwide, along with the researchers, will serve as the Common Assessment Implementation team.
  - Full implementation for SDCCD will be in 2018.
  - The district will begin to pilot the test in 2016-2017 on a small sample for purposes of validating the instrument and establishing cut off scores and placement levels.
  - The pilot test results will be manually entered into ISIS due to the Campus Solutions implementation.
- The Council was supportive of the tentative plan. Lynn will report back to the Council as additional information becomes available from the state.

#### 5.0 Summer 2016 and Fall 2016 Service Hours

- The Council reviewed and agreed upon the Summer 2016 service hours. The schedule will be posted on Student Web Services. The Fall hours will be confirmed at a future meeting.

#### 6.0 Loss of BOG – Information and Prevention Campaign Status

- The Council discussed the ongoing efforts for intervention to students at risk of losing their BOG for Fall 2016 as a result of new state regulations. The colleges reported they were focusing on high impact projects and have been working with a number of students.
- The Council agreed to adding a new warning message one week prior to the withdrawal deadline reminding students of the withdrawal date and the potential impact if they do not pass their classes along with a referral to tutoring.

- The Council also asked, for the future, if we could do an analysis of student characteristics for those at risk of losing their BOGs to include: employment, special populations, first generation, etc. Lynn Neault will follow up.

#### 7.0 Application Deadline for International Students

- The Council discussed a proposed change in the date for International Students to file an application – from May 1 to June 1 and from October 1 to November 1 to allow International students more time to apply. The Vice Presidents were not in agreement for a number of reasons and agreed to discuss the matter further.

#### 8.0 ERP Update

- The Council was informed of the state of the implementation and the need for adjustment of the teams to help with testing and serve as campus resources after go-live.
  - Adjustment of the advising team with a counselor from Mesa and Miramar – June
  - Adjustment of the records team with one additional user per campus and Continuing Education – April
  - Identify a temporary testing team that can be called upon periodically for short periods of time to help with testing. Three individuals per college.

#### 9.0 Expanded Outreach for Transfer Students: Transfer Pathways

- Deferred

#### 10.0 San Diego Promise (Cynthia Rico)

- Deferred

**Next meeting moved to April 14<sup>th</sup>.**