



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
September 15, 2016
9:00-11:00 a.m.
District Office, Room 110
Minutes**

Ailene Crakes	Mesa Academic Senate
Ashanti Hands	Mesa College
Cathi Lopez	City Academic Senate
Bernice Lorenzo	City College
Lynn Neault	Student Services
Cat Prindle	Continuing Education
Gerald Ramsey	Miramamar College
Star Rivera-Lacy	Continuing Education
Robbi Ewell	City College
Marciano Perez	City College

-
- 1.0 Approval of Minutes
 - September 15, 2016
 - Approved
 - 2.0 Policy & Procedure Review Status
 - AP 3100.2-Deferred
 - Manual/AP 3200-Deferred
 - 3.0 Student Portal- Sneak Preview
 - The Council was provided with a sneak preview of the design of the new student portal that is scheduled to go live in March 2017. There will be a version for College students and a version tailored for Continuing Education students.
 - The Council was complimentary of the new design. It was agreed that a sneak preview would be provided at the November Counselor Workshop.

4.0 Counselor Workshop

- November 4, 2016
- Agenda Planning
- The Council reviewed the agenda and logistics for the upcoming Counselor Workshop. Mesa College will host the event. It was agreed that the Counseling supervisors would be invited to attend. The agenda is as follows:
 - Brief introduction of new faculty
 - Introduction of the Campus Solutions Counseling Team
 - Overview of Implementation Timeline
 - Review of Student Portal
 - Overview of Student Self-Service
 - Key features for counselors
 - Highlights of Business Process changes

5.0 Emergency Alert Test Plan

- The Council reviewed the annual plan for the test of the District's Emergency Communication Alert System.
 - The plan will be brought to the next Chancellor's Cabinet meeting for review.

6.0 Promise-Student FAQ's

- The Council agreed to the College Promise FAQ's. Each college will tailor the language specific to their unique programs/services.

7.0 Next meeting

- October 13, 2016