



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
February 2, 2017
9:30 a.m. – 11:00 a.m.
District Office, Room 110
Minutes**

Rick Cassar	Miramamar College
Ashanti Hands	Mesa College
Cathi Lopez	City Academic Senate
Bernice Lorenzo	City College
Lynn Neault	Student Services
Kari Parker	Mesa Academic Senate
Cat Prindle	Continuing Education
Gerald Ramsey	Miramamar College
Star Rivera-Lacy	Continuing Education

1.0 Approval of Minutes

- December 1, 2016

2.0 Services for Homeless Students

- The Council reviewed the approved AP 5310, *Shower Facilities for Homeless Students* as well as the operating guidelines. The Council will add more detail to the guidelines including referral to financial aid and verification of eligibility financial aid. It was also agreed that a Districtwide letter focusing on student success would be developed for inclusion in the information packet that EOPS is preparing for students inquiring about services. It was agreed that the guidelines would be updated and sent to the Council, the Vice Presidents of Instruction and the EOPS Directors with a sample of how the student ID card would be marked.

3.0 Communication to Students: Immigration Guidance

- The Council was provided with copies of the recent communication to students regarding the Executive Order banning travel. It was agreed that the information would be posted on Student Web Services.

4.0 Student Services Procedures Update

- The Council reviewed minor changes to AP 0020.1 *Districtwide Research Committee*, AP 0400.1 *Procedures for Research Involving Human Subjects*, and AP 3910.1 *Grading and Academic Record Symbols*. The Council supported the updates to the Administrative Procedures.

5.0 Campus Solutions Update

- The Council was provided a brief update on the Campus Solutions Implementation. The project plan is currently being revamped by the new project manager and consulting firm. The teams are scheduled to resume their work February 21. (Note: This has been postponed to March 6 to allow for ramping up of the project plan.)

6.0 *We Are Community*: Mid-Project Evaluation Report

- The Council was provided with a summary of the mid-project evaluation which showed significant outcomes in student confidence levels dealing with addressing conflict with positive outcomes. In addition the faculty/staff workshops received very high satisfaction levels. The colleges and Continuing Education are continuing to schedule the remainder of the workshops in the spring. The workshop dates and times are posted on the *We Are Community* webpage.

7.0 Probation and Disqualification Counts by Status

- As part of the District's commitment to student success the Council was provided with a report of the number of students who were on probation or disqualified based upon fall 2016 grades, compared to the previous fall. The report showed improvement in a number of areas.

8.0 Future Meeting Schedule

- The Council reviewed and approved the meeting schedule through spring.

Next Meeting: April 6, 2017