



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
October 12, 2017
9:30 a.m. – 11:30 a.m.
District Office, Room 110
Minutes**

Rick Cassar	Miramamar Academic Senate
Ashanti Hands	Mesa College
Leroy Johnson	Mesa Counseling
Cathi Lopez	City Academic Senate
Lynn Neault	Student Services
Michelle Madrid Novak	Continuing Education
Marciano Perez	City College
Cat Prindle	Continuing Education
Gerald Ramsey	Miramamar College
Tonia Teresh	Miramamar College

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- 1.0 Approval of Minutes
 - September 21, 2017
 - Approved

 - 2.0 Title IX Update (Chris May)
 - Annual Report

Chris May provided the Council a brief annual report on the activities of the Title IX office including a summary of case activity for the year, the new victim advocate, training and education activities, and future goals. Chris also provided a report of the impact on SDCCD from recent changes from the Department of Education regarding Title IX. He stressed there would be no changes to current District practices. Chris is maintaining a close watch on the Department of Education's rulemaking process for any future impact.

3.0 DACA Student Academic Forgiveness

The Council was provided with a brief summary of a plan to offer DACA students late drops due to the recent changes in the DACA program. Students who had extenuating circumstances were offered the opportunity to petition for a late drop. The draft notice for students was also shared. It was suggested to add counselor contact information. Lynn Neault will proceed with the plan.

4.0 GE Option 5 Clarification

The Council was provided with written clarification on GE Option 5. Lynn Neault reported that the evaluators have received a few questions about GE Option 5 being used for prior years. The clarification will be sent to the Counseling and Admissions Supervisors along with Counseling Chairs.

5.0 Admission of High School Students

The Council discussed reconsideration of the following two restrictions for special admission high school students.

- Reconsideration of unit limit
 - Currently 8 units in policy; was reduced to one class/3 units during the recession and to facilitate student success (or two classes, whichever is greater)
- Reconsideration of age limit
 - Current policy limit is completion of the 10th grade

Lynn Neault reported that currently exceptions are made to each of these limits for special circumstances. However, there is interest in revisiting the policy limits districtwide.

The Council agreed to begin discussion with the various constituent groups.

6.0 DSPPS Budget Summary (Jeff Higginbotham)

Jeff Higginbotham, District DSPPS Director, provided the Council with a comprehensive update on the DSPPS Program and budget including the number of students served by institution, interpreting services, and goals for 2018-2019.

It was noted that there has been an increase in student head count consistency over the past four years across all colleges and Continuing Education, as well as Districtwide (13.6%).

7.0 Campus Solutions Training Plan for Counselors

The Council discussed the Campus Solutions Training Plan for Counselors. The challenge is that training will be occurring at high impact times for students, and the plan is for 20 hours of training per counselor. There will be an option for online training in a self-paced mode. The group discussed various options. It was agreed that the counselors would contemplate options with the departments for further discussion at the next meeting.

8.0 Counselor Workshop – Status

The tentative agenda for the Counselor Workshop was discussed. The primary focus will be an introduction to Campus Solutions. The final count is about 150. Lynn Neault will work on the agenda and presentation with the counselors who are on the implementation team for presentation content and the agenda.

9.0 Summer Hours Grid

Vice Presidents agreed to the final Summer Service Hours for 2018.

10.0 Other

Next Meeting: November 2, 2017 @ 9:00 a.m. in District room 110