



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Dear _____

As you know, City, Mesa and Miramar Colleges are transitioning to a new administrative system. This is a very complex process and we are committed to minimizing the impact on students.

Be advised that the first financial aid payment to students, scheduled for the week of September 17 will be an *estimated* payment. What this means is that some students may receive more than they are entitled and will have to pay back money to the college. While every effort is being made to avoid overpayments, we want you to be aware in advance.

In addition, in order to avoid any delays in getting financial aid checks by September 21, **all students will have to pick their checks up on campus, rather than have them mailed.** Below is the schedule for pick up at each campus:

City Financial Aid Students:

Beginning September 18th, students will first go to the Gordon Quad outside of Student Affairs located in M 200 to have valid photo identification verified. Once identification has been verified, students will need to go to Students Affairs M 200 lobby to sign for and pick up checks.

Check Distribution at City will be scheduled by first letter of last name and distributed as follows:

Tuesday September 18 th	A-G
Wednesday September 19 th	H-O
Thursday September 20 th	P-Z
Friday September 21 st	Any remaining checks to be disbursed

Mesa Financial Aid Students:

Beginning September 18th, students will need to first go to the check-in station located in the Student Services Quad located next to the Student Services building I-400. Students will need to present valid photo identification. Once identification has been verified, students will need to go to Student Accounting located in I4-106. There students will need to sign for and pick up their checks.

Miramar Financial Aid Students:

Beginning September 18th, check distribution will occur in the Accounting Office, which is located in the K-1 building, on the second floor. To ease traffic congestion on the first and second floor of the K-1 Building please enter via the ramp located between the K-1 and K-2 buildings (signage will be provided to assist students along the way).

All checks not picked up by September 21st will be available in the Student Accounting Offices on campus. If there is extenuating circumstances in which students are unable to pick up their check please contact the Financial Aid Office for further assistance.

Please note all students will need to provide two forms of valid photo identification for check pickup.

Sincerely,