



**ALEX PADILLA** | SECRETARY OF STATE | STATE OF CALIFORNIA  
ELECTIONS DIVISION

1500 11<sup>th</sup> Street, 5<sup>th</sup> Floor, Sacramento, CA 95814 | Tel 916.657.2166 | Fax 916.653.3214 | [www.sos.ca.gov](http://www.sos.ca.gov)

August 20, 2018

TO: Campus Registrar  
FROM: Voter Education and Outreach Services  
RE: Student Voter Registration (***Response requested by September 7, 2018***)

18 AUG -4 PM 4:50  
STUDENT SERVICES

The Student Voter Registration Act of 2003 (Elections Code sections 2145-2148) was implemented to ensure every California Community College (CCC) campus does all in its power to provide a meaningful opportunity to eligible students to register to vote. Every CCC campus that operates an automated class registration system is required to give students the opportunity to register to vote by permitting students, during the class registration process, to apply to register to vote by submitting an affidavit through the Secretary of State's online voter registration system. Simply link to the Secretary of State's online voter registration application by using the Secretary of State's "Register to Vote" button (pictured below). Instructions on adding this button to your website can be found on the Secretary of State's website at <http://www.sos.ca.gov/elections/register-vote-buttons/>.



Your campus may also request voter registration applications or include a link to California's online voter registration application in any electronic communication and on your university's website in order to offer your students and staff convenient access to voter registration.

In addition, each campus is required to designate a staff coordinator and provide the name and contact information to the Secretary of State in order to facilitate the distribution of voter registration cards to all eligible students.

In an effort to ensure your campus maintains a sufficient stock of voter registration applications and to ensure we have your current coordinator information on file, we are requesting each campus complete and return the attached form to our office by **September 7, 2018**. You may order as many voter registration cards as your campus needs, free of charge, from the Secretary of State's Office. Voter registration cards are available in ten languages which include English, Spanish, Chinese, Hindi, Japanese, Khmer, Korean, Tagalog, Thai, and Vietnamese.

Student Voter Registration Memo

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In an effort to encourage student voter registration efforts across the state, the Secretary of State is conducting a College Ballot Bowl between the dates of August 20 and October 22, 2018. The purpose of the Ballot Bowl is to inspire students to get involved in voter registration campaigns and to help boost civic engagement. For more information, please visit: <http://www.sos.ca.gov/elections/ballot-bowl/>.

Providing voter registration opportunities for your students is just one way you can encourage students to be civically engaged. You can also encourage your students to serve as poll workers and add our Register to Vote button to your school's website. For more information, visit <http://www.sos.ca.gov/elections/voting-resources/voting-california/help-strengthen-our-democracy/> or contact the Secretary of State's Voter Education and Outreach Services Team at (916) 651-3070 or [MyVote@sos.ca.gov](mailto:MyVote@sos.ca.gov).

Thank you for your help in ensuring all students are provided an opportunity to register to vote and become civically engaged!

**Please complete this form and return by September 7, 2018**

Voter Education and Outreach Services  
California Secretary of State  
1500 11th Street, 5th Floor  
Sacramento, CA 95814

Email: [MyVote@sos.ca.gov](mailto:MyVote@sos.ca.gov)

FAX: (916) 653-3214

School name: \_\_\_\_\_

School contact: \_\_\_\_\_

School address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_

Will your school post the link to online voter registration application? \_\_\_ Yes \_\_\_ No  
(in addition to your automated class registration system)

Website address: \_\_\_\_\_

Does your school need voter registration cards? \_\_\_ Yes \_\_\_ No

If yes, number of cards: \_\_\_\_\_ Language(s): \_\_\_\_\_

Voter registration cards are available in English, Spanish, Chinese, Hindi, Japanese, Khmer, Korean, Tagalog, Thai, and Vietnamese.