



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

Approved

Student Services Council

October 3, 2019

10:15 a.m. – 11:45 a.m.

District Office, Room 110

Minutes

Rick Cassar	Miramar College Academic Senate
Ailene Crakes	Mesa College Representative (on behalf of Ashanti Hands)
Adrian Gonzales	Miramar College
Marcia Grant	Continuing Education Representative (on behalf of Cat Prindle)
Kats Gustafson	Instructional Services Representative
Leroy Johnson	Mesa College Academic Senate
Lynn Neault	Student Services
Cynthia Rico	Mesa College Academic Senate Representative
Star River-Lacey	Continuing Education
Denise Whisenhunt	City College

1.0 Approval of Minutes

- September 5, 2019
 - Approved

2.0 Petition for Excused Withdrawal – Guidelines

- The Council reviewed the process for Excused Withdrawal and some patterns that have been emerging over the past year.
- Lynn Neault recommended that the following indicators would not meet the intent:
 - Requests for EW prior to state approval (Spring 2018).
 - Students requesting to retain good grades (A, B), and remove substandard grades where the specific extenuating circumstance does not support removal of some grades and not others.
 - Medical documents that are not dated or signed.
 - Medical documents with dates that do not coincide with the extenuating circumstance.
 - Names on documents that do not align with the student.

- It was also recommended that the colleges use the matrix and format developed by Mesa College for submitting the petitions. An example was provided.
- The Council agreed to review the process at the All Counselors Workshop in spring 2020, including examples of conflicting documents and situations.

3.0 Registration Timelines – 2019-2020 and 2020-2021

- The Council was provided with the proposed registration timelines for Summer and Fall 2020 – Spring 2021. The prior year dates were also provided for comparison.
- It was reported that the Presidents have requested that fall registration be moved earlier so students can register before leaving for summer. Lynn Neault reported that with the instability of Campus Solutions, moving fall registration to overlap with summer is not feasible this year. However, the registration date has moved two weeks earlier (June 23, 2020 vs. July 9, 2019).
- In addition, the proposed date for the fall class schedule to be available is before the spring semester ends: May 26, 2020 vs. June 17, 2019.
- The Council agreed to the dates. Kats Gustafson will incorporate the dates in the schedule production timeline.

Note: Change in date for open registration to December 9, 2019.

4.0 Active CTE Transitions Credit by Exam Agreements (Kats Gustafson)

- Kats Gustafson distributed a report on the active CTE transitions Credit by Exam agreements for City College, Mesa College, and Miramar College for information only.

5.0 PERG Requirements (Leroy Johnson)

- Leslee Morris, Acting Title IX Coordinator, and Nicole Teran, Project Manager for the Victim Advocacy Grant, joined the Council to discuss incorporating Title IX training in the online orientation and potentially in personal growth classes.

- Leroy Johnson has been leading the Personal Growth curriculum review with Personal Growth faculty in response to a recommendation from Promise students for it to be more relevant to the Promise program.
- Leroy Johnson reported that his team had put forth a recommendation last year. However, it was not acted upon. Further he reported that the PERG faculty have some reservations about incorporating Title IX into their curriculum.
- Ailene Crakes (Mesa College Representative for Ashanti Hands) recommended that a more robust discussion occur in the Counseling Department at the campuses. The Council agreed this would be the next step.
- Nicole Teran (Project Manager, Victim Advocacy Grant), distributed a draft lesson plan and slide desk for the online orientation. The Council agreed to the approach. Nicole Teran will coordinate with the contact person for each college:
 - Georgina Garcia – City College
 - Charlie Lieu – Mesa College
 - Tonia Teresh – Miramar College

6.0 Health Fees and Services for Intersession

- The Council discussed the health fees and services for Intersession 2020. The following was agreed upon:
 - City College: No fee; no services
 - Mesa College: No fee; limited health services available
 - Miramar College: No fee; limited health services available

7.0 Legislative Changes Planning

- The Council was provided with an update on pending legislative changes including the status of each bill.
- Some key Assembly and Senate bills that the District has been tracking closely are on the attached list.

8.0 Veterans Day Board Agenda Item

- The Council was provided with the Veterans Day activities flyers from each of the colleges, Continuing Education, and the District Office.
- The Veterans Day Board item will be presented at the Board meeting on October 10, 2019.

9.0 Other