



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

Approved

Student Services Council

May 7, 2020

10:00 a.m. – 11:30 a.m.

Zoom Meeting

Minutes

Present:

Antonio Alarcon	Instructional Services Representative
Rick Cassar	Miramar College Academic Senate
Georgina M. Garcia	City College Academic Senate
Adrian Gonzales	Miramar College
Ashanti Hands	Mesa College
Catrina Hixon	District Student Services
Leroy Johnson	Mesa College Academic Senate
Ramon L. Knox	District Student Services
Stephanie Lewis	Continuing Education (on behalf of Star Rivera-Lacey)
Cat Prindle	Continuing Education Academic Senate
Denise Whisenhunt	City College

Absent:

Star Rivera-Lacey	Continuing Education
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1.0 Approval of Minutes

- April 9, 2020
 - Motion to approve the minutes by Antonio Alarcon; Seconded by Cat Prindle
 - Minutes approved

2.0 Enrollment Update – *Standing Item*

- Ramon Knox, Interim Vice Chancellor, Student Services, presented the Council with an enrollment update for spring 2020. Between week 6 and week 13 of instruction, student withdrawals increased to 11.1%.
- Between March 9 – May 3, the impact of student withdrawals on ethnicity was as follows:
 - Latinx: 45%
 - White: 25%
 - Asian: 13%
 - African American: 7%

3.0 COVID-19

- The Council received updates on how the District and other partners are responding to COVID-19.
- Parking Lot Access for WiFi
 - Mesa College served as a pilot lot for WiFi access for students and launched the service on April 30, 2020. The college included the following requirements for WiFi use:
 - Area limited to one specific parking lot
 - Spacing of vehicles
 - No access to services on campus
 - Students required to stay inside of their vehicles
 - Police will be present to monitor the area for student safety
 - Miramar College is opening lot access on May 7, 2020.
 - Students can come to any campus and use the designated parking lot for WiFi access.
- Virtual Commencement
 - The District has decided to use the MarchingOrder platform, districtwide, on July 17, 2020.
 - A virtual commencement meeting will be held today, May 7, 2020, to identify a District standard for consistency, and for institutions to customize their celebrations.
- University of California (UC) Transcript Deadline Extension
 - The District received an extension to **July 17, 2020** to submit transcripts for the UC system.
- Student Communications
 - Students are receiving regular updates that include topics such as student elections, physical distancing, not social distancing, summer schedule reminders and virtual commencement updates.

- Campus Student Support Initiatives
 - Approximately \$185,000 in grants has been distributed to support students impacted by COVID-19.

4.0 Priority Enrollment Appointment

- The Council was presented with a recommendation for the priority enrollment appointments process, which included a change to the requirement of a comprehensive education plan. In lieu of a comprehensive plan, it was recommended that an abbreviated plan be accepted for priority enrollment appointments.

5.0 Fall 2020 Schedule Dates

- The Council was presented with the following Fall 2020 schedule dates:
 - June 8, 2020: Online posting of the schedule
 - June 15, 2020: Delivery to households/campuses
 - June 22, 2020: Priority registration begins
- The Council requested the dates sent via email.

6.0 AB 1504: District Collection of Representation Fee

- The Council received an update to the amendment to CA Code of Regulations, Title 5.
 - Students should receive the option to opt-out of the student representation fees.

7.0 Policies and Procedures – AP 3000.3

- The Council received updates to Administrative Procedure 3000.3 – *Student Academic Standing*.
- Due to the state Chancellor's Office Executive Order 2020-02, language was included to state that No Pass (NP) or Incomplete in Spring 2020 should not be included in academic standing calculations.
- The Council approved the procedure.

8.0 Pass (P)/No Pass (NP) Petition Form

- Ramon Knox reported that students are able to access the finalized P/NP Petition form on the Student Services website.
- The deadline for P/NP Petitions is May 8, 2020.

9.0 Request for Transcript Evaluation Form

- The Council received the Request for Transcript Evaluation Form for review.
- The form includes additional information regarding the evaluation to create a process for priority and to decrease the volume of transcript processing.
- The Council approved the form with the following recommendation:
 - Include an additional page with instructions.

10.0 Other

- Cranium Café Update (Georgina M. Garcia and Cat Prindle)
 - The campuses expressed an interest in the Cranium Café software and included a request to move toward this modality as a District.
 - The Council agreed that the San Diego Community College District (SDCCD) Online Counseling Workgroup will explore this platform further.

Next SSC Meeting: June 4, 2020