



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

Approved

**Student Services Council
Thursday, March 4, 2021
10:00 a.m. – 11:30 a.m.
Via Zoom**

Minutes

Present:

Antonio Alarcón	Instructional Services Representative
Catrina Hixon	District Office
Georgina Garcia	City College Academic Senate
Ashanti Hands	Mesa College
Leroy Johnson	Mesa College Academic Senate
Cat Prindle	Continuing Education Academic Senate
Star Rivera-Lacey	College of Continuing Education
Denise Whisenhunt	City College

Absent:

Susan Topham	District Office
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- 1.0 Approval of Minutes
- The February 4, 2021 minutes were approved by consensus

2.0 CCAP Students who received Disqualification Emails

ACTION – Catrina Hixon will ensure a list of students who received the emails is sent to the colleges. She believes it was only a small number of students. The colleges will follow up with the students when they receive the lists.

3.0 HBCU Grant

- Antonio Alarcón shared that the HBCU grant proposal was submitted on February 26, 2021. If awarded, funding will begin on July 1, 2021. Alarcón will keep the group updated.

ACTION – Alarcón will send the final proposal submission to the council.

4.0 Financial Aid Course Auditor

- Financial Aid is moving forward with Course Auditor with students who have negative progress. The counselors are providing input. They have visited other colleges who use Course Auditor to see it at work. It has minimized impact on the evaluators and Financial Aid Technicians. Discussions about Course Auditor are continuing. Students may receive a notice that a class is not payable. In this case, there would need to be a Financial Aid Technician or Counselor who can review the information and override it if appropriate.

5.0 Spring Counselor Retreat (April 9, 2021)

- Leroy Johnson shared the survey results from the Fall 2020 Counselor Retreat. A Save-the-Date invitation was sent to the VPs. The council discussed whether the VCES and VPSS would be providing brief introductions at the start of the retreat.

ACTION – Johnson will discuss with the committee and will bring back details.

6.0 Summer Service Hour Grids

- The council wants to get the schedule posted by May. They will try to align times across the colleges. They will be cognizant of the CBA and will not schedule after 7:00 p.m. for classified professionals.

7.0 COVID-19 Update

- Chancellor's Cabinet has not made a final decision regarding a virtual or in-person commencement. A communication needs to be sent out soon so students can begin to apply to graduate, and so they can provide the necessary information needed for an online commencement in case that is the decision the Cabinet ultimately makes.

ACTION – Hixon will send a draft communication to the council.

ACTION – The council will provide the parameters for students who should be invited to apply.

8.0 Coding of Formerly Incarcerated Students

- Hixon shared that the status can be hidden, only visible to the Presidents, VPSS, and VCES.
 - Hixon will work with Brandon Hawley, Business Systems Analyst, to create the necessary query.

ACTION – The council will form a small group (Denise Whisenhunt and Adrian Gonzales) to strategize the parameters of what data needs to be collected.

9.0 Scholarship Events

- The council shared their scholarship event information. They are unsure if the Chancellor and Trustee Senour are providing video introductions for any of the events.

ACTION – Susan Topham will ask at the next Chancellor's Cabinet meeting.

Next SSC Meeting: Thursday, April 1, 2021