



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

**Approved**

**Student Services Council  
Thursday, July 1, 2021  
10:00 a.m. – 11:30 a.m.  
Via Zoom**

**Minutes**

**Present:**

Georgina Garcia	City College Academic Senate
Adrian Gonzales	Miramamar College
Ashanti Hands	Mesa College
Marciano Perez	City College
Edith Quintero	College of Continuing Education (for Cat Prindle)
Cynthia Rico	Mesa College Academic Senate
Star Rivera-Lacey	College of Continuing Education
Susan Topham	District Office

**Absent:**

Cat Prindle	College of Continuing Education
Kirk Webley	Miramamar College

**1. Approval of Minutes**

- The June 3, 2021 minutes were approved by consensus.

**2. Fall 2021 Service Hour Grids**

- Final updates are due by July 29, 2021
- Council was asked to have the updated information done as soon as possible.
- All colleges will continue to deliver remote services during these hours and will provide a direct link for in-person hours.

***ACTION – VCES Office will send grids to SSC to confirm times.***

*ACTION – Colleges will provide links to Student Services webpage that has in-person hours available.*

3. Financial Aid Course Auditor

- Program Mapper will be set up to begin using it soon. The contract allows for 400 hours of consultation. Miramar is anticipating taking part of the fall and spring semester to get it ready to go live, with the goal to launch in the summer or fall 2022 semester.

4. Vaccination Exemptions

- SDCCD has a vaccination/exemption requirement for any in-person activities on campus (hybrid courses, face-to-face courses, and services).
- Cabinet approved the exemption process on June 29, 2021. Educational Services is putting together FAQs for faculty and staff to use in regards to the student exemptions.
- Exemptions can be for two reasons: 1. Medical with doctor's note or medical verification; 2. Religious with no verification
- Exempt Programs
  - WBL (270s)
  - Trolley
  - ADJU 300-level courses
- There will be a window for vaccinations to allow for the two-week period following 2<sup>nd</sup> vaccination doses. The open window to submit information is 7/6 – 8/6 and will coincide with the Drop for Non-Payment. The second open window (for the 2<sup>nd</sup> 8-week session) will be 10/1-10/18.
- Denied exemptions will require additional information and will refer students to further support and options available at the campus.
- Communications currently in place include:
  - Vaccine symbol next to the courses that require vaccines. When the mouse hovers over the symbol, there is additional information that is provided.
  - Email to students to remind them about the fall requirement and deadline dates.

- Information on the portal page of students who are enrolled in classes that require vaccination, to remind them to submit their vaccination or exemption.
  - Masks will be required indoors for everybody, regardless of vaccination status.
- Vice Chancellor Greg Smith sent an email about returning to campus.
  - We now have dates to return, which allow the district and colleges to be strategic in phasing back to in-person.
  - Miramar College has already been discussing how to begin phasing back to onsite. This new information allows everyone to be strategic in the return and phase-in over the summer and fall semesters.
  - Mesa College mentioned that before the return was based on a volunteer basis, but now that there are dates it opens up the ability to plan a return to onsite.
  - The college VPSSs are trying to align with Human Resources phased return to campus as much as possible.

5. Board Policies Review – Tabled to the next meeting

6. Other

- The colleges have contracted with Edquity to facilitate the process of awarding students with financial aid awards. All applications are completed through an app, making it easy for students to complete.
- VC Topham met with the chairs and senates to discussed bringing forward a transcript project proposal to all three colleges to ask for monies to automate the transcript manual processing. Student Services has been running off of project assistant NANCEs using ERP funds and has a large backlog.

**Next Meeting: Thursday, August 5, 2021**