



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | COLLEGE OF CONTINUING EDUCATION

Educational Services

Approved

**Student Services Council
Thursday, March 3, 2022
10:00 a.m. – 11:30 a.m.
Via Zoom**

Minutes

Present:

Victor DeVore	District Office
Isabella Feldman	San Diego Miramar College
Georgina Garcia	San Diego City College
Adrian Gonzales	San Diego Miramar College
Krystal Henderson	District Office
Marc Hollman	San Diego Mesa College
Guillermo Marrujo	San Diego Mesa College (for Cynthia Rico)
Victoria Kerba-Miller	San Diego Mesa College (for Ashanti Hands)
Marciano Perez	San Diego City College
Cat Prindle	San Diego College of Continuing Education
Edith Quintanero	San Diego College of Continuing Education (for Shakerra Carter)
Susan Topham	District Office

Absent:

Shakerra Carter	San Diego College of Continuing Education
Ashanti Hands	San Diego Mesa College
Cynthia Rico	San Diego Mesa College

Guests:

Joey Nielsen	MIG Consultant
Mark Sillings	MIG Consultant

- 1.0 Welcome and Introductions
- 2.0 Strategic Plan Discussion with MIG Consultants

- The MIG consultants shared an overview of the process and timeline of the District Strategic Plan. The Council shared strengths, issues and challenges, and opportunities that they see within the San Diego Community College District.
- The MIG consultants will share the draft District Strategic Plan at the May 5, 2022 SSC meeting.

3.0 Approval of Minutes

- The February 3, 2022 Student Services Council (SSC) minutes were approved by consensus.

4.0 Apprenticeships – Priority Registration

- Dean DeVore met with Apprenticeships. Difficult for apprenticeships to get into the general education requirements. This prohibits the apprenticeship program students from being able to complete the program. In particular, this is impacting City College. Mesa College is looking into increasing their apprenticeship programs to affect Mesa as well. The colleges have asked if it's possible to offer priority registration for the apprenticeship students to 1. maintain current relationships with companies; and 2. as a way to grow the apprenticeship program.
- There are approximately 200 students in apprenticeship programs.
- Additionally, the state now allows nonRSI classes to count as weekly census classes, affecting FTES.
- The timeline for students to complete the courses is very tight, and some of the classes have small enrollment caps. If they miss their particular term, it throws off the students timeline with their employer.
- SSC supports exploring priority registration for apprenticeship students further. Documentation will be brought back to SSC to discuss and vote on to move forward as a recommendation to Chancellor's Cabinet.

5.0 Summer and Fall Service Hours

- The summer and fall grids will be shared with the Vice Presidents for discussion.
- Summer grids should be posted by early April 2022.
- The day before Thanksgiving break and the day before winter break
 - The number of students who come in for assistance drops off immensely on the day before the Thanksgiving holiday and before the winter break. The colleges would like to redistribute those hours to other days when students are on campus. Vice Chancellor Topham asked if conversations about this issue had already been discussed locally. There is flexibility in how the colleges schedule their hours.

ACTION: Vice Chancellor Topham will discuss this at next week's VPSS meeting to determine if this should be moved forward as a request districtwide to maintain consistency or if it should be handled locally.

ACTION: This topic will return to the next SSC meeting.

6.0 Imaging of Transcripts

- The needs of students and the SDCCDs technology are not matching. The transcripts process needs to be improved. Counselors feel stuck and unable to support students because they cannot view students transcripts.
- There are challenges that are beyond Educational Services control. It is on the priority list with IT. WebXtender is no longer supported. Dean DeVore is looking at two vendors (OnBase and PageCenterX) and will need to be up by April 1st. Raptor is going live next week to help with the evaluating process, but it also requires improved imaging. Vice Chancellor Topham requested feedback from the colleges, via email, to share their concerns and issues and the impact of the imaging issue on students success. The counselors will send their emails, and if they do not receive a timely solution, they will bring the topic forward to the Academic Senates.

7.0 Update on 3rd Disqualification Suggested Language/Process Change – Next Mtg

8.0 Update on Payment Fees Messaging for Students – Next Mtg

9.0 Policies and Procedures

- Group was asked to provide feedback on the AP and BPs via email and bring them back to the next SSC for second reading and approval.

10.0 Course Auditor (Standing Item)