



SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

Approved

**Student Services Council
Thursday, September 7, 2023
10:00 a.m. – 11:30 a.m.
District Office, Room 245**

Minutes

Present:

Jennifer Aase	San Diego Miramar College
Shakerra Carter	San Diego College of Continuing Education
Alison Douglas Chicoye	San Diego Miramar College
Ailene Crakes	San Diego Mesa College
Victor DeVore	District Office
Georgina Garcia	San Diego City College
Adrian Gonzales	San Diego Miramar College
Carolina Gonzales	San Diego Coll
Roberta Krauss	San Diego College of Continuing Education
Larry Maxey	San Diego Mesa College
Marciano Perez	San Diego City College
Cynthia Rico	San Diego Mesa College
Susan Topham	District Office

Absent:

Juan Reyna	San Diego City College
------------	------------------------

1.0 Approval of Minutes*

- The minutes from June 1, 2023 were approved by consensus.
- Note: there are action items to complete from the June meeting.

2.0 Policies and Procedures (Batch 8)*

- Topham reviewed the changes to the policies and procedures. The batch will return to the next DSSC meeting for approval.
- The committee pulled AP 5010 due to the CCCCO Vision and Title 5 changes. DeVore will update language to fall back on Ed Code language of scholastic ability. (Item 1.c.1.a. Cabinet is having a larger discussion regarding concurrent and dual enrollment.

ACTION: Pull AP 5010. DeVore will update language to fall back on Ed Code language of scholastic ability. (Item 1.c.1.a. Cabinet is having a larger discussion regarding concurrent and dual enrollment.

3.0 Fall District Counselor Workshop (Garcia)

- The workshop will be scheduled for October 20, 2023. It will be hosted by San Diego College of Continuing Education (SDCCE) at North City Center.
- Agenda topics:
 - SDCCEs programming including credit by exam, CPL, etc.
 - Update from Educational Services Division (ESD) (Shelly Hess and Victor DeVore)
 - Proposed Title 5 changes to associate degree and using noncredit classes for credit for prior learning (CPL).
- For catering, a “grazing” table worked out well at the Spring conference, with snacks and not a full lunch.

ACTION: Topham will bring a draft agenda to the next DSSC meeting.

4.0 Student Services Council Member List*

- The committee reviewed the list and provided updates.

5.0 Fall 2023 Meeting Schedule*

- DSSC will discuss disqualifications at the October meeting.

ACTION: Add “Disqualifications” to the October meeting agenda.

6.0 Other

- Major Projects.
 - Topham shared that she will be bringing a working document forward of the major projects ESD is working on including CVC OEI (teaching college) and legislative changes.
 - Rico noted the importance of the work that is happening and the workload and staff implications for District ESD.

ACTION: Topham will schedule a meeting with Counseling Chairs and Academic Senate Presidents to get everyone on the same page regarding the resolution to move up the add code date.

- New FAFSA
 - A new FAFSA is coming, tentatively December 15 or 16. There will need to be discussion, training, and communication in advance of the new FAFSA being released.
 - ESD is working with the categorical programs and outreach to provide information and training. There will also be general information out about the new FAFSA. Marketing materials, videos, important to raise the awareness about FAFSA. Will also seek help from Counselors to get the information out to the students. Video for faculty to upload into their Canvas shell.

Two videos – a how to and a short 10-second. A consulting group is coming to look at the FA processes, staffing, and policies and procedures that may inadvertently put-up barriers to students.

- December: City and Miramar
- January: Mesa and district office.

- MFA
 - ESD is working on specific marketing to students who have not set up their MFA. 3,000 credit college and 9,000 noncredit college students have not set up their MFA.
 - Topham will share a list of the zoom sessions that are available for students to access for instruction.

ACTION: Topham will share a list of the zoom sessions that are available for students to access for instruction.

- MATH 90
 - DeVore and Hess will be meeting to discuss MATH 190. SSC requested to include discussion about taking care of the students who need the Business Math.
- Common Course Numbering
 - DeVore shared that the common course numbering must be fully implemented by Fall 2027. A plan in place by December 2023. Round 1 will be the core four courses and CALGETC required courses.
- Title IX
 - SDCCD has a new Title IX Coordinator, Amber Eckert, who is reporting to Rachel Wilker in PCTS.
 - The [SDCCD Gender Equity, Sexual Harassment and Violence Prevention](#) student training module is up and running. Next we will work with IT on having it auto assigned for Fall 2024.
- Upcoming events
 - 2023 Black Professionals Day
 - Trauma-Informed Care and Former Foster Youth

(*) See Handout

Next SSC Meeting (In-Person): Thursday, October 5, 2023 (District Office, Room 245)