



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South  
San Diego, California 92108-3883  
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | COLLEGE OF CONTINUING EDUCATION  
*Educational Services*

## MEMORANDUM

DATE: October 12, 2023  
TO: Counselors  
FROM: Victor DeVore, Dean, Student Services  
SUBJECT: Academic and Progress Disqualification

This memo serves as a reminder that effective Fall 2023, we will resume dropping academically or progress-disqualified students. This decision has been made in line with our ongoing efforts to maintain academic standards and ensure that students are adequately supported in their pursuit of academic success.

Students disqualified due to Fall 2023 academic performance will be dropped from their Spring 2024 classes. Note: This does not apply to intersession classes, as we are not permitted to drop students from classes already in-progress except in specific cases (e.g., failed prerequisites).

### **Early Readmission Process for Disqualified Students**

We understand that there may be circumstances under which a student might be eligible for early readmission despite their disqualification.

If, during your counseling sessions, you identify students whom you believe should be considered for early readmission, be sure to check the "early readmit" box on the Student Success tab in the Counselor Center. This should be done prior to Fall 2023 grades being finalized.

For step-by-step instructions, please refer to our job-aid:

<https://mysdccd.atlassian.net/wiki/spaces/MYS/pages/2038726657/Early+Readmit+Process+for+Students>

Thank you for your dedication to our students. If you have questions, please contact Amy Meyers at [ameyers@sdccd.edu](mailto:ameyers@sdccd.edu).

Sincerely,

Victor DeVore  
Dean, Student Services  
San Diego Community College District

cc:  
Vice Presidents, Student Services  
Vice Presidents, Instruction  
Deans, Student Development  
Vice Chancellor, Educational Services

Educational Services Division  
October 12, 2023