



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE • MESA COLLEGE • MIRAMAR COLLEGE • COLLEGE OF CONTINUING EDUCATION

**Approved**

**Student Services Council  
Thursday, June 6, 2024  
10:00 a.m. – 11:30 a.m.  
District Office, Room 245**

## **Minutes**

### Present:

Shakerra Carter	San Diego College of Continuing Education
Victor DeVore	District Office
Allison Douglas-Chicoye	San Diego Miramar College
Genevieve Esguerra	San Diego City College for Marciano Perez
Adrian Gonzales	San Diego Miramar College
Carolina Gonzalez	San Diego College of Continuing Education
Roberta Krauss	San Diego College of Continuing Education
Bernice Lorenzo	San Diego City College
Larry Maxey	San Diego Mesa College
Cynthia Rico	San Diego Mesa College
Susan Topham	District Office
Kirk Webley	San Diego City College for Georgina Garcia

### Absent:

Ailene Cua Crakes	San Diego Mesa College
Poppy Fitch	District Office
Georgina Garcia	San Diego City College
Marciano Perez	San Diego City College
Reem Putrus	San Diego College of Continuing Education

### 1.0 Welcome

- Vice Chancellor Susan Topham welcomed everyone to the meeting at 10:05 a.m.

### 2.0 Approval of Minutes

- The May 2, 2024, minutes were approved by consensus with one minor edit.

### 3.0 Forms Review/Approval (DeVore)

- Liability Clause to Challenge Petition\*
  - Added Student Acknowledgement paragraph with a check box for students to acknowledge.

- Clause will allow counselors to be aware that the student acknowledges that neither the San Diego Community College District nor its employees will be held liable for any potential transfer implications resulting from the challenge exam.
  - The Council approved the liability clause to Challenge Petition by consensus.
- Parent School Letter\*
  - Dean of Student Services, Victor DeVore, went over the changes.
  - Vice Chancellor of Educational Services, Susan Topham, addressed the distribution list to the council to confirm if anyone else should be included.
  - The Council approved the Parent School Letter form by consensus.

#### 4.0 DSPS and EOPS Representation at District Student Services Council (DSSC)

- Request for representation to this council was received to add 2 representatives, from each campus, to be added to the council:
  1. DSPS Representative
  2. EOPS Representative
- Topham shared concern about the size of council (8 additional council members) and asked that the council to consider the value of added representation.
- Meeting dates/times will not change – 1<sup>st</sup> Thursday of each month
- Options to consider:
  1. Poppy Fitch (DSPS representation)/Lillian Garcia (EOPS representation)/Andrew “Luke” Menchaca (Student Affairs/Outreach representation)
  2. One DSPS/One EOPS representation to rotate
  3. All eight additional new council members (2 per campus)
  4. Deans and Categorical Seat

*ACTION: Topham to follow up with Dean of Equity and Special Funded Programs, Lillian Garcia, on CALworks representation; Dean of Outreach and Student Affairs, Andrew Menchaca to be added to the Student Services Council meetings beginning September 5<sup>th</sup>.*

- Request was made to determine the structure of each Dean positions and representation at campus meetings.
  - What committees does each Dean meet with? The council requests a better understanding and will revisit this item at the next District Student Services Council Meeting on Thursday, September 5, 2024.
  - Topham shared that Educational Services Division has created a handbook which will be shared at the next DSSC meeting. Each council member will receive a copy.

- Vice President of Student Services, Shakerra Carter, is in favor of option 2 with a CalWORKs representative from the campus. Carter shared that College of Continuing Education does not have EOPS.
- Council also expressed that if there are issues or concerns, DSPS and EOPS representatives can share them with their Counseling Chairs.

*ACTION: Council to review these options with their colleges and report back at the September 5<sup>th</sup> District Student Services Council Meeting.*

#### 5.0 ConexED (Perez)

- Also known as Cranium Café.
- Counseling Chair, Cynthia Rico, shared that City College is not interested in the ConexED platform for her college
- Topham shared that leveraging new platforms can be beneficial to students and that a discussion is happening at the campuses.
- Dean, Bernice Lorenzo, is looking to meet with ConexEd
- ConexEd is aligned with Vision Aligned Reporting (VAR).
- OIER survey went out to the campuses for VAR.
- College of Continuing Education is using a new platform but not for counseling.
- Each campus is using the SARS platform differently.
- Educational Services goal is to carry out the recommendations of the State Chancellor's Office to align with other community college districts in the state.
- Topham shared that the 1<sup>st</sup> year (Fall 2024) of reporting will be done manually but expressed that the council is considering purchasing something sustainable from a fiscal perspective.
- Dean, Roberta Krauss, shared that Southwestern College still uses SARS because the scheduling piece is not ideal in Cranium Café.
- Majority of the council members shared that they prefer to work with what they have (SARS) rather than go through another implementation.

#### 6.0 NCAL (Carter/Perez)

- Vice President of Student Services, Shakera Carter, shared that they held 4 symposiums (1 at each college) and they have been very successful.
- Carter expressed need for credit by exam direction for students.
- Carter requests that this be a standing item for future DSSC meetings for further discussion on this topic.
- Carter shared that the process has been more accessible for students looking to move from non-credit to credit institutions.
- Instructional sides are working with the Counseling Chairs to help bridge the gaps for students to receive services that credit students receive.
- Topham shared that categorical funding discussion will be brought to Chancellor's Cabinet.

- The new name for NCAL is now San Diego Advance.
- All students need to be assigned their residency status upon completion of their application for admission.
- Residency status is dependent on the student's answers to the admissions application questions.
- DeVore shared that foreign notaries or district evaluation of international transcripts are acceptable.

*ACTION: DeVore to research students that have applied for credit from non-credit institutions and their residency status and what documents will be acceptable.*

*ACTION: DeVore to investigate an issue regarding students with international high school transcripts who live in San Diego. Currently, some are being flagged as non-resident.*

*ACTION: Take "San Diego Advance" item to the next Vice Presidents of Instruction (VPI) Meeting and Educational Services Leadership Meeting*

*ACTION: Topham to investigate foreign transcript evaluation services.*

## 7.0 Other

- Rico proposed discussion on AB 91
  - Currently, there is no document requirement for Mexican nationals/asylum seekers
  - Credit colleges to change their status for border crossing students for passport (Mexican) V1/V2 Visa
  - Educational Services to work on a process centered on the recommendations from the Secretary of Education and the work being done by Southwestern College.
  - Question was raised on the maximum enrollment units. Currently, there is no limit.
  - Mexican nationals will not be eligible for state financial aid.
  - U.S. citizen students can be eligible for federal financial aid.
  - Question was raised on students acquiring their pre-requisites and what is required.
  - Topham and L. Garcia will be working with DeVore.
  - Educational Services is optimistic that the reporting requirement will show positive student outcomes.
  - Reciprocity piece will allow U.S. students to attend courses in Mexican universities.
- Vice Chancellor of Educational Services Updates
  - CVC OEI
  - FAFSA

- We're still having issues with testing (July 8<sup>th</sup> to be pushed back another week)
- Question was raised if CCPG link can be placed on the financial aid webpage.

ACTION: DeVore to take CCPG communication to students to the next Financial Aid Directors Meeting

- Nelnet
  - Implementation is being considered.
- AB 19 Reporting Deadline (July 1, 2024)

Standing Item

1.0 AB 928

(\*) *See Handout*