

SAN DIEGO COMMUNITY COLLEGE DISTRICT

SUPPORT SERVICES MODIFIED SCHEDULE

Spring/Intersession 2019

	Monday-Thursday			Friday			
District Office	Normal Business Hours			Normal Business Hours			
Continuing Education	Campus Administrative and Student Services Offices open 7:30 a.m.-7:00 p.m. Headquarters open normal business hours.			Campus Administrative and Student Services Offices open 8:00 a.m.-5:00 p.m. Headquarters open normal business hours.			
College Office or Program	City	Mesa	Miramar	City	Mesa	Miramar	Notes
Admissions & Records/Veterans	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.*	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	
Assessment	M/T 8:30 a.m.-7:00 p.m. W/Th 8:30 a.m.-6:00 p.m.	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	
AVANZA Engagement Center	N/A	8:00 a.m.-5:00 p.m.	N/A	N/A	8:00 a.m.-3:00 p.m.	N/A	
CalWORKs	8:00 a.m.-6:00 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	
Career Center (Also See Student Transition Services)	N/A	8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	N/A	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	
Counseling	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.*	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	
DSPS	8:00 a.m.-6:00 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	
DSPS High Tech Center	8:00 a.m.-4:00 p.m.	M/T/Th 9:00 a.m.-4:00 p.m. W 9:00 a.m.-6:00 p.m.	(Closed Intersession) M 11:30 a.m.-4:30 p.m. T/W 8:00 a.m.-1:00 p.m. Th 2:00 p.m.-7:00 p.m.	By appointment only	8:00 a.m.-12:00 p.m.	(Closed Intersession) Closed See DSP&S Office	
EOPS/CARE	8:00 a.m.-6:00 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	
Evaluations	M/T 8:30 a.m.-7:00 p.m. W/Th 8:30 a.m.-6:00 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	
Financial Aid	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.*	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	
First-Year Experience –FYE Services	8:00 a.m.-5:00 p.m.	N/A	See <i>Counseling</i>	8:00 a.m.-3:00 p.m.	N/A	See <i>Counseling</i>	
Health Services	(Closed Intersession) 8:00 a.m.-4:30 p.m. T/W Open until 6:00 p.m. by appointment only	8:00 a.m.-6:00 p.m.	M 8:00 a.m.-7:00 p.m. T/W 8:00 a.m.-5:00 p.m. Th 8:00 a.m.-7:00 p.m.	(Closed Intersession) 8:00 a.m.-12:30 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	
LRC – City & Mesa LLRC/Academic Success Center (ASC) – Miramar	Intersession 8:00 a.m.-2:00 p.m. 7:30 a.m.-7:00 p.m.	7:00 a.m.-10:00 p.m.	(Closed Intersession) 8:00 a.m.-9:00 p.m. (ASC) 8:00 a.m.-8:00 p.m.	Intersession 8:30 a.m.-12:30 p.m. 8:30 a.m.-12:30 p.m.	7:00 a.m.-5:00 p.m. Sa 8:30 a.m.-4:00 p.m.	(Closed Intersession) 8:00 a.m.-5:00 p.m. (ASC) 8:00 a.m.-8:00 p.m.	
Mental Health Counseling Services	(Closed Intersession) 8:00 a.m.-4:30 p.m. T/W Open until 6:00 p.m. by appointment only	8:00 a.m.-6:00 p.m.	See Health Services M 11:00 a.m.-7:00 p.m. T/W 9:00 a.m.-5:00 p.m. Th 9:00 a.m.-7:00 p.m.	(Closed Intersession) 8:30 a.m.-12:30 p.m.	8:00 a.m.-3:00 p.m.	See Health Services 9:00 a.m.-3:00 p.m.	
Outreach	8:00 a.m.-4:30 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-4:30 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	

College Office or Program	Monday-Thursday			Friday			
	City	Mesa	Miramar	City	Mesa	Miramar	Notes
Puente	See Counseling	See Counseling	N/A	See Counseling	See Counseling	N/A	
Student Transition Services – Career Center, Placement Center, & Transfer Center	8:00 a.m.-6:00 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	
Student Accounting	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	M/T 8:00 a.m.-7:00 p.m. W/Th 8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	8:00 a.m.-3:00 p.m.*	8:00 a.m.-3:00 p.m.	8:00 a.m. - 5:00 p.m.	
SUBIR Center	10:00 a.m.-4:00 p.m.	N/A	N/A	9:00 a.m.-2:00 p.m.	N/A	N/A	
Title V	8:00 a.m.-4:30 p.m.	N/A	N/A	8:00 a.m.-4:30 p.m.	N/A	N/A	
TRIO / STAR TRIO	N/A	8:00 a.m.-6:00 p.m.	N/A	N/A	8:00 a.m.-3:00 p.m.	N/A	
Transfer Center (Also See Student Transition Services)	See Student Transition Services	8:00 a.m.-6:00 p.m.	8:00 a.m.-7:00 p.m.	See Student Transition Services	8:00 a.m.-3:00 p.m.	8:00 a.m.-3:00 p.m.	
Tutorial Services <i>Mesa-Tutoring & Computing Center (MT2C)</i> <i>Miramar-(ASC)</i>	8:00 a.m.-6:00 p.m.	10:00 a.m.-2:00 p.m. (MT2C)	(Closed Intersession) (ASC) 8:00 a.m.-8:00 p.m.	8:00 a.m.-1:00 p.m.	F & Sa 10:00 a.m.-3:00 p.m. (MT2C)	(Closed Intersession) (ASC) 8:00 a.m.-8:00 p.m.	
Umoja (Mesa: Mesa Academy/Umoja)	See Counseling	See Counseling	N/A	See Counseling	See Counseling	N/A	
Dean, Matriculation & Student Development	8:00 a.m.-5:00 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	
Dean, Student Affairs	8:00 a.m.-6:00 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-3:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	
Dean, Student Success & Equity	8:00 a.m.-5:00 p.m.	8:00 a.m.-6:00 p.m.	N/A	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	N/A	
VPSS / VPI / VPA	8:00 a.m.-5:00 p.m.	8:00 a.m.-6:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	
Instructional Deans Offices	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	

***Extended Friday Hours:** 8:00 a.m. – 5:00 p.m. – January 25th & February 8th: (Admissions, Financial Aid, Counseling, Student Accounting, DSPS.)

Saturday Services Hours: January 26th 8:00 a.m. – 1:00 p.m. (Saturday before primary term classes: Admissions, Financial Aid, Counseling, Student Accounting, DSPS.)

City, Mesa, and Miramar Campuses closed on: December 21st – 31st, January 1st & 21st, February 15th – 18th, March 29th – March 30th

(Dean of Student Affairs open 8:00 a.m. – 5:00 p.m. on March 25th – 28th)

**SAN DIEGO COMMUNITY COLLEGE DISTRICT
SUPPORT SERVICES MODIFIED SCHEDULE**

SPRING BREAK 2019
March 25-29, 2019

Office or Program	Monday – Thursday, March 25 th - March 28 th (Friday, March 29 th is a District Holiday)					
College	City	Mesa	Miramar	CE	District Office	Notes
Admissions & Records and Veterans	Closed	Closed	Closed	CE Headquarters administrative office will be open Monday through Thursday 8:00 a.m.-5:00 p.m. Campus administrative and student services offices will be closed.	Normal Business Hours	
Associated Students	Closed	Closed	Closed			
Assessment	Closed	Closed	Closed			
CalWorks	Closed	Closed	Closed			
Career Center (Mesa Only)	Closed	Closed	Closed			
Counseling	Closed	Closed	Closed			
DSPS	Closed	Closed	Closed			
DSPS High Tech Center	Closed	Closed	Closed			
EOPS/CARE	Closed	Closed	Closed			
Evaluations	Closed	Closed	Closed			
Financial Aid	8:00 a.m.-4:30 p.m.	Closed	Closed			
First Year Experience – FYE Services	Closed	N/A	See Counseling			
LRC/Independent Learning Center (Miramar)	Closed	Closed	Closed			
Health Services	Closed	Closed	Closed			
Mental Health	Closed	Closed	Closed			
Outreach	Closed	Closed	Closed			
Transfer Center	N/A	Closed	Closed			
Student Accounting	Closed	Closed	Closed			
Student Affairs/Scholarships	Closed	Closed	Closed			
Student Transition Services	Closed	N/A See Career Center, Evaluations, Transfer Center	Closed			
TRIO (STAR)	N/A	Closed	N/A			
Tutorial Services	Closed	Closed Mesa Tutoring & Computing Center (MT2C)	Closed			
Dean, Student Affairs	See VPSS	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.			
Dean, Student Development	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.			
Dean, Student Equity	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	N/A			
Vice President, Student Services (VPSS)	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.	8:00 a.m.-5:00 p.m.			