



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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Office of the Chancellor  
Room 300

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

## DISTRICT GOVERNANCE COUNCIL MINUTES

April 7, 2010

**Present:** Allen, Avila, Beebe, Booth (for Watkins), Burgess, Cepeda, Cressy, Davis, Dittbenner, Figueroa, Harris, Lee, Matthew, Myers, Neault, Richard, Rico Bravo, Umstot, Werle (for Hsieh) and Chairperson Chancellor Carroll

**Absent:** Hsieh, Watkins

**Guests:** Shawn Larry and Sharon Rhodes

### 1. **APPROVAL OF MINUTES**

The minutes of March 17, 2010, were approved.

### 2. **BUDGET UPDATE**

Terry Davis, Executive Vice Chancellor of Business Services, reviewed the "Preliminary Budget Summary" for the 2010-11 budget, which was part of the Board presentation on the Preliminary Budget. The summary outlined the basic revenue, expense, and budget reduction goal assumptions, including new net revenue of \$1.42 million; accomplishing the \$30.28 million reduction goal; and having no other losses in revenue or increased costs. The structural budget gap, if all assumptions are correct, is projected at \$6.14 million in 2010-11, will be carried forward to 2011-12, and with added inflationary costs, the structural gap will reach \$9.44 million by the beginning of 2010-11. This budget reduction cycle, and or deficit spending cycle can only be broken if the structural gap is eliminated. Mr. Davis pointed out that normal inflationary costs could be met once the structural gap has been eliminated, usually through a combination of growth funding and normal budget savings. He also pointed out that approximately \$6 million additional dollars are needed for future Proposition S & N continuous costs, which unfortunately are all "non-instructional" costs in terms of the 50% law. So, the challenge will be to not only reduce costs, but primarily reduce costs in non-instructional support areas to both be in compliance with the 50% law, as well as to leave room to absorb the additional non-instructional costs related to Proposition S & N on-going facility support expenses.

### 3. **EQUIVALENCY PROCEDURE & EEO PLAN**

Kim Myers, Vice Chancellor of Human Resources, brought drafts of the District procedure for equivalency determination and of the District plan for Equal Employment Opportunity (EEO) asking the Council to review and send suggestions or changes to him and also to Vice Chancellor Neault via email. Once changes are complete, Mr. Myers will send the revised documents by email so that they can be reviewed further and then discussed at the next DGC meeting.

4. **CAMPUS SMOKING REGULATIONS**

At the March 25, 2010, Board meeting, a recommendation was made to the Board to consider adoption of a smoke-free policy districtwide. Chancellor Carroll stated that while all District campuses comply with California state smoking regulations, each campus must determine possible further restrictions beyond these standards. She asked that each of the presidents review procedures at their campuses and bring back recommendations.

Adjourned 3:05 p.m.

Martha Strong

Chancellor's Office & Board of Trustees