



## SAN DIEGO COMMUNITY COLLEGE DISTRICT

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Office of the Chancellor  
Room 300

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

### DISTRICT GOVERNANCE COUNCIL MINUTES

April 21, 2010

**Present:** Allen, Avila, Beebe, Benard (for Burgess), Cepeda, Cressy, Davis, Fierro (for Harris), Figueroa, Gade, Hinkes, Hsieh, Lee, Matthew, Myers, Neault, Richard, Rogers (for Umstot), Watkins and Chairperson Chancellor Carroll

**Absent:** Burgess, Dittbenner, Harris, Rico Bravo and Umstot

**Guests:** Reginald Boyd, Paula Christopher, Beverley Dean, Penny Hedgecoth, Helen Houillion, Christina Monaco, David Navarro, Susan Newell, Thu Nguyen and John Nunes

#### 1. **APPROVAL OF MINUTES**

The minutes of April 7, 2010, were approved.

#### 2. **REVIEW OF TENTATIVE BOARD AGENDA FOR APRIL 29, 2010**

The tentative agenda for the April 29, 2010, Board Meeting was opened for review by Chancellor Carroll. Each item was discussed and satisfied including a review of the SDCCD Legislative Agenda for 2010-2011.

#### 3. **BUDGET UPDATE**

Terry Davis, Executive Vice Chancellor of Business Services, reviewed figures he presented to the Board as part of the Preliminary Budget 2010-11. He pointed out that the potential deficit spending level is predicted to be between \$1.3 million to \$7 million. The \$1.3 million deficit is the best case scenario, and assumes that the "fair share" \$3.9 million goal is met; that PERS & STRS does not increase more than .85%; and that categorical backfill does not exceed \$1.5 million. He reminded members that the highest priority for budget reductions is in "non-instructional" areas due to the 50% law. Whereas the district use to be \$2.5-\$3.0 million above the 50% law minimum requirement, the workload adjustment plus other losses in revenue have had over an \$8 million negative impact. In addition, over the next 5-6 years several million more in non-instructional costs need to be absorbed due to Proposition S & N support costs. This is why every position that becomes vacant is carefully evaluated in terms of being defunded, and the District will continue to be forced to find more cost effective ways to deliver the most critical services. It is understood that some conveniences may be sacrificed during the change process. Mr. Davis said that the next significant communication will be the Governor's "May Revise", which will give an updated picture of the State budget situation and proposals that will impact community colleges.

#### 4. **EQUIVALENCY PROCEDURE**

Dr. Kim Myers, Vice Chancellor of Human Resources, brought revised copies of this procedure and opened it for discussion. At the request of the Academic Senates, the item is still being discussed at the campuses. Dr. Myers will collect their additional input and present the final document for discussion at the next DGC meeting.

**5. SHARED GOVERNANCE REPORT**

Lynn Neault, Vice Chancellor of Student Services, shared results of the self assessment for the DGC which is being conducted for all of the District governance structures in support of accreditation. It included scores and comments on four domains chosen previously by members to show qualities of effective shared governance in the District. Results showed overall agreement that the committee is a strong contributor to all of the domains. The self assessment listed action items identified by individual members including: continued communication and training about the role of the council; continued engagement of student participation; further understanding of the uniqueness of each campus; and that revisions to policies and procedures continue to be brought to DGC, allowing for campus feedback. Ms. Neault walked through the report accepting revisions as needed and asked that additional suggestions or changes be sent to her by email so that the report can be updated and brought back for further review. The Chancellor stressed that the self assessment should be an annual process.

**6. INSTRUCTIONAL SERVICES POLICIES**

Otto Lee, Vice Chancellor of Instructional Services, shared draft copies of proposed policies for Instructional Services, saying that this is the first set of two to be revised to line up with CCLC model policies. Dr. Lee asked that revisions be sent to him by email. A revised draft will be shared with members and discussed at the next DGC meeting with the goal of presenting the final policies to the Board of Trustees in May.

**7. EVALUATORS**

Daphne Figueroa, Miramar College Academic Senate President, asked to discuss the pending decision regarding the administrative organizational structure for the evaluators who review and validate student record information. Chancellor Carroll said that although this is an administrative decision, the Cabinet members welcomed input from other individuals and groups. The pending decision pertains to whether to replace a campus evaluator or to leave the position and future positions vacant, and to centralize the service rather than to keep it decentralized as it is at the present time. A discussion ensued regarding the issues, including concern expressed by some of the governance organizations, as well as at least one student organization. It was explained that non-instructional expenditures still needed to be made to balance the remainder of this year's budget and this effort will inevitably involve reorganizing some functions. Those wishing to have the minutes record their opposition to centralizing the service were: Miramar College Academic Senate, represented by Daphne Figueroa; Miramar College Classified Senate, represented by Joyce Allen; Mesa College Academic Senate, represented by Madeleine Hinkes; Mesa College Classified Senate, represented by Robin Watkins; and the United Student Council, represented by Franchesca Gade. At the conclusion of the discussion, the Chancellor indicated that further input was welcome.

**8. GENDER IDENTITY**

Madeleine Hinkes, Mesa College Academic Senate Vice President, reported that the Mesa College Academic Senate is planning to suggest revisions to the District's diversity and non-discrimination policies. In an effort to make guidelines more explicit, they would like to add "gender identity" to the policies.