



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

CITY COLLEGE – MESA COLLEGE – MIRAMAR COLLEGE – CONTINUING EDUCATION

## DISTRICT GOVERNANCE COUNCIL MINUTES

May 16, 2012

**Present:** Allen, Avila, Beebe, Burgess, Dittbenner, Dowd, Fierro, Figueroa, Greenberg, Hinkes, Hsieh, Lee, Liewen, Luster, Matthew, Neault, Payne, Surbrook, Umstot and Chairperson Chancellor Carroll

**Guests:** McLeod, Mills, Rhodes

### 1. **APPROVAL OF MINUTES**

The minutes of May 2, 2012, were approved.

### 2. **REVIEW OF BOARD AGENDA FOR MAY 24, 2012**

The agenda for the May 24, 2012, Board Meeting was opened for review by Chancellor Carroll. Each item was discussed and satisfied.

### 3. **STATE BUDGET UPDATE – MAY REVISE**

Chancellor Carroll reported that Governor Brown released the State's 2012-13 May Revise Budget on Monday, May 14, 2012, announcing that the State's estimated deficit has grown by \$7 billion to current estimates of nearly \$16 billion. Governor Brown is calling for a budget plan that provides for a combination of new revenue with continuing cuts. The projected new State revenue would come from temporary revenue increases as a result of tax initiatives to be placed on the November 6<sup>th</sup> ballot. Executive Vice Chancellor Bonnie Ann Dowd stated that the outcome of the tax initiatives is critical to 2012-13 budget planning and that SDCCD's tentative budget will assume passage of the initiatives. In the event the initiatives fail, additional adjustments will need to be made.

### 4. **UPDATE ON GRANTS PROCESS**

Chancellor Carroll opened discussion asking college and Continuing Education presidents to share feedback received from governance groups regarding grants processes. All were in agreement that another governing body overall would not be helpful to the grants process but that better tools, templates and communication were needed so that grants were not missed.

In answer, Instructional Services Vice Chancellor, Otto Lee directed members to the Instructional Services website under "Grants and Resource Development" explaining that this site will allow them access to current funding opportunities, provide proposal development overviews with toolkits and samples for grant writing as well as the history of recent grant activity. He encouraged everyone to learn more about what is available and offered help with other needs such as workshops or seminars for training specific groups. This item will be revisited at a future DGC meeting.

5. **CIVILITY AND MUTUAL RESPECT POLICY**

Vice Chancellor of Human Resources Will Surbrook brought this policy back with changes as requested at a previous DGC meeting. The policy will be brought back for additional discussion at a future DGC meeting once it has had more time for review by governance groups throughout the District.

6. **ADMINISTRATIVE PROCEDURES FOR FACULTY EMPLOYMENT**

Esther Matthew, Academic Senate Representative for Continuing Education, asked that members begin to review current processes for hiring faculty so that it can be discussed at a future meeting.

Adjourned 4:15 p.m.

Martha Strong

Chancellor's Office & Board of Trustees