

# San Diego Community College District

## CLASSIFICATION DESCRIPTION

Title: Nurse

Unit: Faculty

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Job Code: A3598  
Original Date: 02/1984  
Last Revision: 09/2016  
Staff Type: Academic  
FLSA status: Exempt  
Salary Range:

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### DEFINITION

Under the direction of a Dean or other assigned administrator, responsible for the campus health program services for students.

### EXAMPLE OF DUTIES

1. Maintain public health standards for communicable disease according to governmental agencies and district policy; maintain current reliable directory for off-campus social medical services.
2. Design systems for emergency and non-emergency service and appropriate referral to external agencies.
3. Develop education and screening programs for the campus for selected projects in cooperation with campus academic health programs (i.e., Tay Sachs screening, tuberculosis screening, hypertension, community health fairs, and others as the need is determined).
4. Gather and maintain health data on students at time of admissions; analyze student health data and trends and advise the Dean about the state of campus health; maintain necessary health records.
5. Advise individuals about health problems and preventive health measures.
6. Provide direct and indirect nursing service by writing nursing orders as appropriate, executing orders within the confines of applicable law, and consulting with physicians as necessary.
7. Work cooperatively with campus departments to provide defined health services; work with staff and campus/community committees and advise administration of student health matters.
8. Maintain standards of personal professional development to assure competency in student health and related issues.
9. Train and supervise assistants and work-study employees as required.
10. Perform related duties as assigned.

### DESIRABLE QUALIFICATIONS

#### Knowledge:

- Community college organization and structure.
- Current health trends and first aid procedures.
- Legal requirements of student health programs.
- Prevention and care of accident and emergency illnesses.
- Professional nursing practices and principles.
- Scope of student services and the role health programs play.
- Techniques of budgeting, report preparation, training, and supervision.

Skills and Abilities:

- Administer first aid.
- Analyze problems and recommend creative solutions.
- Control contagious disease through exclusion, inspection, immunization, and chest x-ray survey.
- Cope with stressful situations involving emergency services.
- Evaluate program effectiveness and adequacy of facilities.
- Interpret health appraisals and standards of normal growth and development.
- Maintain effective relationships with community health agencies and professional organizations.
- Provide care for accidents and emergency illnesses.
- Relate effectively to adolescents and adults and to the special health problems and needs of students.
- Understand and interpret related laws, rules, regulations, and policies.

Training and Experience:

In addition to the training and experience required for the licenses and credentials, it is highly desirable to possess an appropriate Master's degree and substantial experience as a practitioner.

License/Credential:

Valid license as a Registered Nurse and a certificate in Public Health Nursing.

**WORKING CONDITIONS**

Physical Requirements:

Category III, usually minimum.

Environment:

Favorable, usually involves an office.