



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services
619-388-6922

Student Services Council
October 18, 2007
9:00 – 10:30 a.m.
Room Z-405
Minutes

APPROVED

PRESENT:

John Bromma	CE Academic Senate
Gail Conrad	Interim VP, Mesa College
Brian Ellison	Continuing Education
Shelly Hess	Instructional Services (for Henry Ingle)
Edwin Hiel	City Academic Senate
Guillermo Marujo	Mesa Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Interim VP, City College
Peter White	Vice President, Miramar College

Guests:

Debbie DiThomas	Interim Vice Chancellor, Riverside Community College
Monica Green	Interim Associate Vice Chancellor, Riverside Community College

1.0 Approval of Minutes

- October 4, 2007
- Approved

2.0 Riverside Community College Visitors

- The Council welcomed Riverside College officials who were visiting to observe student services operations at SDCCD. Riverside College is moving from a multi-campus district to a multi-college district and are interested in modeling after SDCCD's organizational structure.
- Debbie DiThomas, Interim Vice Chancellor of Student Services and Monica Green, Interim Associate Vice Chancellor were introduced to the Council. It was agreed that after SSC, other Riverside officials would break into groups with SDCCD staff from DSPS, Financial Aid and Outreach.

- The Council provided Debbie DiThomas and Monica Green an overview of the district's structure, including the relationship between the colleges, Continuing Education and the district office.
- Brian Ellison inquired as to why Riverside went from a single college district to a multi-college district. Debbie DiThomas shared that their smallest college has 8,000 FTE and the communities were ready to have their own college and personnel. Riverside has had their campuses for over 10 years and it was time.
- Debbie DiThomas shared that SDCCD has done such a great job that Riverside wants to follow the same model. She thanked the Council for their time.

3.0 Math & English Districtwide Symposium

- The Council discussed the upcoming Math & English Symposium, which will be held on October 19, 2007, at Mesa College. The math discussion will be held in the morning and English and ESOL in the afternoon.
- The Council was provided with a draft agenda for the symposium and discussed panel presenters. The goal is to generate open discussion about the new math grade requirements and identify issues related to assessment and basic skills and begin planning. The desired outcome of the day is to develop task forces to address issues, districtwide.
- The Council discussed the logistics for the day.

4.0 Test of Campus District Emergency Broadcast System

- Lynn Neault shared with the Council that after the Virginia Tech incident, she began having discussions with the IT department regarding notifying students in the event of a campus emergency. She shared that the district has been collecting student emergency cell phone numbers and will be testing the notification system to see how quickly students can be notified, both via cell phone and e-mail, in the event of an emergency.
- It was shared that the broadcast will be sent to all students that have submitted an emergency cell number stating that, "This is a test of our campus emergency broadcast system." It will go to City students first, then Mesa and Miramar.
- An emergency e-mail will then be sent to all faculty, staff and students stating the same. Currently, 50,000 student e-mail addresses are on file.

- The emergency broadcast test plan was originally scheduled for the end of November; however, it has been postponed until late January/early February.

5.0 SB 272 – Priority Enrollment for Military Personnel

- It was shared that the Governor signed SB 272, which provides members of the armed forces priority enrollment for classes at California's state universities and community colleges within two years of leaving active duty, effective January 2008.
- Discussion followed.
- After much discussion, the Council agreed to a manual process for military personnel requesting priority enrollment. Military staff must show proof of status by providing a military I.D. Lynn Neault agreed to work with the Admission Supervisors for the logistics and will return the item to SSC for final discussion.

6.0 Transfer Center & Articulation Reports - Deadline (Peter White)

- Peter White inquired if the Transfer Center Reports that are due to the State Chancellor's Office should be reviewed by the Council prior to being submitted.
- It was agreed that each college would submit their own report and a copy will be sent to district Student Services for filing.

7.0 Task Force Assessment

- Lynn Neault shared some of the recommendations from the State Assessment Task Force.
- Debbie DiThomas was on the committee that came out of the State Consultation Council in response to a Board of Governors discussion. The committee discussed Basic Skills issues and outcomes, such as a statewide assessment and the testing burden that students experience by having to test at different colleges. She also shared that they are looking at a pilot to standardize English 101. One of the committee's recommendations is that the State fully fund the cost of matriculation and provide increased opportunities to high school students.
- It was shared that there was a survey that showed that there is a large number of students that do not test nor go through the matriculation process.
- It was further shared that good discussion and many positive results are coming from the committee.

8.0 Academic Senate Reports

- Edwin Hiel inquired as to how many and what type of activities can be advertised in the new combo schedule and who is collecting the input.
- Lynn Neault shared that Rich Dittbenner is chairing the committee. A status report will be presented to Chancellor's Cabinet on Tuesday, October 30th. The plan is to not make any changes to the course ads. The changes have focused on layout, redesign and image.

9.0 Curriculum Instructional Council Report

- None.