



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services
619-388-6922

Student Services Council
October 4, 2007
9:00 – 11:00 a.m.
Room Z-405
Minutes

APPROVED

PRESENT:

John Bromma	CE Academic Senate
Rick Cassar	Miramar Academic Senate
Brian Ellison	Continuing Education
Shelly Hess	Instructional Services (for Henry Ingle)
Edwin Hiel	City Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Interim VP, City College
Peter White	Vice President, Miramar College

GUEST:

Marcia Biller	Matric Dean, Continuing Ed
Julie Barnes	Matric Dean, City College
Joi Blake	Matric Dean, Mesa College
Nick Mata	Matric Dean, Miramar College

1.0 Approval of Minutes

- September 13, 2007
- Approved

2.0 Freshmen Experience Debriefing

- At a previous meeting, the Council agreed to invite the Matriculation Deans to attend Student Services Council on a monthly basis to discuss current and ongoing issues related to matriculation. The Council welcomed Marcia Biller, Julie Barnes, Joi Blake and Nick Mata to the meeting.
- The Council was provided with a full report of all Freshmen Experience participants for City, Mesa and Miramar College for review.

- The Council discussed the Freshmen Experience pilot and agreed that many students did not follow the program components, thus concrete data will not be available for research and tracking purposes.
- The Council had further discussion.
- Julie Barnes shared that City College was not prepared to move forward with the pilot and would have preferred to wait until all the logistics were finalized.
- Joi Blake agreed that she pushed for the pilot as she felt Mesa was ready; however, the challenge for Mesa was the various components such as counseling and admissions and those departments not sure of their role. She also stated that she understood the pilot required students to enroll in 12 units, which Mesa did not enforce.
- Gerald Ramsey shared that City identified an initial group of students who were coded and received priority registration. However, City neglected to remove the code for students who decided not to participate; thus all students were issued a priority date. City only allowed students with at least 12 units to enroll and participate.
- Gerald Ramsey shared that currently, City has 42 official students enrolled in the pilot. Julie Barnes shared that programmatically, the pilot has been successful with the 42 that are participating. She feels that data should be available on those that in fact are part of the pilot and have enrolled in the appropriate classes.
- One of the other challenges is recruitment of high school students. Gerald Ramsey shared that City used Outreach staff to recruit and assess the students at the high schools. The students participating were then referred to the Counseling staff.
- Peter White shared that Miramar's Counseling department did the orientation and assessment, which required a full day and left their Counseling department short staffed. He agrees that it is a good idea to have the Outreach staff do the original recruitment and assessment and then have the students follow up with the counseling staff.
- The Council agreed that each campus would identify and outline the problems such as lack of communication, organizational, mechanical and logistical issues and develop a plan to continue the pilot for 2008. The Council agreed to bring back the item to a future meeting for further discussion and implementation for Spring 2008.

- Julie Barnes feels that the Freshmen Experience is a great program and she is looking forward to a Spring pilot and having all the logistics worked out.
- The Council agreed to bring back Freshmen Experience to the October 25th meeting and invite the Matriculation Deans.
- The Council also agreed to invite the CalWorks, EOPS, DSPS and Matriculation Deans to the November 8th meeting to beginning planning for the categorical site visits scheduled for Spring 2009. The Vice Presidents will send out the notification.

3.0 Health Services

- Student Health Fee
- Immunization Follow-up
- Serving Students at each other's campuses (Peter White)

Health Fee

- The Council was provided with the two agenda items that will be presented to the Board at the October 11th Board meeting for approval:
 - Student Health Fee Increase
 - Physician Salary Rate
- It was shared with the Council that the health fee will be increased for 2007-2008 and 2008-2009 as follows:
 - Spring 2008 - from \$13.00 to \$15.00; Spring 2009 – from \$15.00 to \$16.00
 - Summer 2008 - from \$10.00 to \$12.00; Summer 2009 – from \$12.00 to \$13.00
 - Fall 2008 – from \$15.00 to \$16.00

Immunization Follow-Up

- It was shared with the Council that at the last Board meeting, Trustee Senour and Zschiesche expressed concern about the elimination of the subsidy to offset the cost of the MMR immunization and the TB test, which resulted in a significant increase in cost for these services to students.
- Lynn Neault shared that Dotti Cordell at City College did some research and provided a list of County Health Centers that provide the service at a much lower cost. Lynn Neault stated that she advised the Board members that the campuses will post the information in the health centers as an alternative.

Servicing Students at Other Colleges

- Peter White inquired as to the practice for serving students from other colleges in the Health Center.
- Lynn Neault shared that the practice has been to serve each others students.
- Peter White shared that the Health Office at Miramar checks to see if the student is enrolled and whether they have paid their fee or are exempt. However, he shared that if the student has an emergency, the student is served regardless. If it is not an emergency and the student is enrolled at one of the other colleges, they may suggest that the student go to their home campus.
- Peter White clarified that Miramar serves waived students but does not serve academy or abated students.
- After much discussion it was reaffirmed that the health centers should serve students from the other colleges.

4.0 Basic Skills Initiative Planning at each College (Peter White)

- Peter White removed the item from the agenda.

5.0 Math & English Districtwide Symposium

- The Council discussed the upcoming Math & English Symposium, which will be held on October 19th at Mesa College, in Room G-101.
- It was shared with the Council that the Math discussion will be held in the morning and English and ESOL in the afternoon. The committee is developing the agenda and working to find panelists (college and non-credit) for the panel discussions. The goal of the symposium is to develop task forces to address issues districtwide.

6.0 Transfer Awareness Month – October

- Lynn Neault shared that the Transfer Center Directors have declared the month of October as “Transfer Awareness” month. She asked the Vice Presidents to send her office all fliers and materials promoting the activities for the month.
- The Council was also provided with a report on SDCCD transfers to four-year colleges for their review.

7.0 Abbreviated Summer 2008 Class Schedule Production Timeline

- The Council was provided with Summer 2008 registration options, which compared last year's registration schedule.
- The Council agreed to May 2nd as the start date for registration.

8.0 Academic Senate Reports

- None

9.0 Curriculum Instructional Council Report

- None