



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

*Student Services*

## Student Services Council

July 24, 2008

9:00 – 10:30 a.m.

Room Z-602

Minutes

**APPROVED**

### PRESENT:

Rick Cassar	Academic Senate, Miramar College
Brian Ellison	Continuing Education
Peter Fong	Miramamar College
Shelly Hess	Instructional Services
Barbara Kavalier	Mesa College
Guillermo Marrujo	Academic Senate, Mesa College
Lynn Neault	Student Services
Peter White	City College

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### 1.0 Approval of Minutes

- July 17, 2008
- Approved

### 2.0 Military Spouse Program Processing Overview

- The Council reviewed the final draft of the Military Spouse Program processing overview including minor edits.
- It was agreed that Lynn Neault would speak to Workforce Partnership on the textbook issue. The Council agreed that the district should not put a process in place that results in students waiting 5 weeks to purchase textbooks. Given the requirement by Workforce Partnership that students are attending class before they begin the payment process, students would be required to wait almost 5 weeks to purchase textbooks. Lynn Neault will follow up with Workforce to confirm that there is not an alternative.

### 3.0 Fall Registration Update

- It was reported that fall enrollment is up considerably. Lynn Neault reported that this may be in part due to the extension of registration hours from 9:00 p.m. to midnight (a 17% increase in hours of availability). She anticipates enrollment will level off quite a bit as the start of the semester approaches.
- Currently, about 12% of the activity on Reg-e is between 9:00 p.m. to midnight.

#### 4.0 Degrees Conferred Report

- The Council was provided with a comprehensive report on degrees and certificates conferred by each college over the last 8 years. The data show a decline in recent years, as well as a significant number of programs which have had fewer than 5 degrees awarded over this time period.
- The Council agreed this data will be helpful for future planning.

#### 5.0 AS Planners

- The Council was provided with a prototype of the new AS planner. The new planner and process was designed by the United Student Council last year with the support of Student Services Council.
- The planner will be delivered to the colleges by the first week in August. In addition, a limited supply will be sold in the bookstore as a pilot.

#### 6.0 CSSO Board Report

- Lynn Neault reported on the three important issues discussed at the last statewide CSSO board meeting:
  - Textbook Affordability Recommendations
  - Impact of GASB-45 in categorical programs
  - Importance of ongoing advocacy efforts with the legislature
- Brian Ellison recommended a resource at City College of San Francisco who has done a lot of work on textbook affordability.

#### 7.0 Academic Senate Reports

- None

#### 8.0 Curriculum Instructional Council Report

- Shelly Hess reported that the catalogs were printed and should be on campus soon.

#### 9.0 SSC Subcommittee Reports (Standing)

- The minutes from the Financial Aid subcommittee were distributed. There were no other subcommittee reports.

#### 10.0 Other

- MT Screen Training: The dates for the new MT screen training for counselors have been finalized.
- Peter Fong requested a planning discussion with the Vice Presidents of Student Services regarding Miramar's new Dean of Student Development. Lynn agreed to schedule a follow up meeting with the Vice Presidents of Student Services.
- Peter Fong inquired about the SDICCCA Internship Program. Peter White clarified the program at Miramar.
- Peter Fong inquired about district attendees at the Student Success Conference. Lynn Neault is following up on attendance.
- Barbara Kavalier discussed the pending Athletic survey. It was agreed to include all COA approved sports in the survey.
- Barbara Kavalier suggested that the Council consider holding the meetings on the campuses periodically. Lynn Neault will follow up.