



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION  
*Student Services*

**Student Services Council  
June 12, 2008  
9:00 – 10:30 a.m.  
Room Z-405  
Minutes**

**APPROVED**

**PRESENT:**

John Bromma	Continuing Education
Shelly Hess	Instructional Council (for Henry Ingle)
Edwin Hiel	City Academic Senate
Barbara Kavalier	Mesa College
Guillermo Marrujo	Mesa Academic Senate
Lynn Neault	Student Services
Peter White	City/Miramar College

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1.0 Approval of Minutes

- June 5, 2008
- Approved

2.0 Installation of New I.D. Card Printers

- It was shared with the Council that the new I.D. printers have arrived and are scheduled to be installed at the campuses in the Admissions office. The new I.D. card printers will also be laminating printers.
- The schedule for installation and training is as follows:
  - City College June 30<sup>th</sup> at 10:30 a.m.
  - Mesa College June 23<sup>rd</sup> at 11:30 a.m.
  - Miramar College June 26<sup>th</sup> at 3:00 p.m.
- The Vice Presidents were asked to confirm the schedule.

### 3.0 Military Spouse Follow-up

- At a previous meeting, the Council was provided Workforce Partnership's list of students that allegedly were turned away at the colleges. During a preliminary review, the Vice Presidents felt that the list was not accurate and agreed to verify its content.
- The Vice Presidents shared that they reviewed the list and did not find that students had been turned away. Peter White shared that the two students on the list from Miramar are currently being served. One has been processed since January 2008 and the second one has been admitted and is planning to register for fall.
- It was shared that a follow-up meeting with the military and Workforce Partnership is scheduled for Monday, June 16<sup>th</sup>. At that time, the Vice Presidents agreed to bring this issue forward to dispel any notion that students are being turned away.
- Peter White inquired about the list of approved programs and courses that Workforce Partnership had agreed to provide. Lynn Neault offered to contact Sonia Lira and remind her to bring the approved list of programs/courses, as well as the check off list, to the meeting.

### 4.0 Concurrent Enrollment Exceptions for Selected Dance and PE Courses

- At a previous meeting, the Council discussed the current practice that prohibits concurrently enrolled high school students from enrolling in physical education classes. The Vice Presidents brought forward a proposed list of exceptions. Lynn Neault agreed to prepare a master list.
- The Council was presented with the master list for discussion. Shelly Hess reported that several courses on the list fulfill the definition of activity courses and thus should not be on the list. The Council confirmed that students would petition and all petitions will be approved by the Vice President of Student Services.
- The Council further agreed to review the petitions at the end of fall to determine how many exceptions were approved.

#### 5.0 New Transfer Studies Degree Configurations

- Process
- The Council discussed the new Transfer Studies Degree (TSD) configurations which are causing much confusion among the colleges. The colleges went in different directions on designing the degrees for compliance and in the end had different recommendations for how the degrees would be configured.
- The Council was reminded that the reason the TSD was created was due to so many students transferring without a degree because they were not fulfilling the district requirements (P.E., health, multicultural).
- Duane Short, Articulation Officer at Miramar College, is concerned that students will get transfer degrees and not fulfill the requirements of transfer.
- It was proposed that a procedure be put in place for Fall that students selecting the district GE option must first meet with a counselor before selecting this option to ensure the appropriate courses are completed to fulfill transfer requirements. The Council agreed.

#### 6.0 ASAP System

- It was shared with the Council that the ASAP system that is used to score the assessment test is out of date. It has been used for at least 15 years and is written in DOS.
- The Council was provided with a list of the number of assessment tests scanned in ASAP and taken online Spring 2008.
- Guillermo Marrujo shared that Mesa continues to provide the paper and pencil test as the first option for high school due to the shortage of computers. Peter White agreed with Guillermo and shared that Miramar has the same problem.
- The Vice Presidents agreed to follow-up on the frequency and need for paper tests.
- The item will be added to a future agenda for long-term planning and possible discontinuation of the paper and pencil test.

#### 7.0 Homestay Opportunities for International Students (Edwin Hiel)

- Edwin Hiel asked the Council to consider supporting “Homestay Opportunities for International Students,” for City, Mesa and Miramar students.
- Edwin Hiel shared that Homestay provides accommodations, short or long-term, for international students. They have a strict screening process whereby they interview families to ensure that they qualify to house international students. He shared that the background check is very thorough and schools can post a liability disclaimer on the website.
- Peter White shared that at Grossmont the Associated Students office maintained a binder that students would peruse with information on housing, rental rooms, etc. The college was not directly associated with the information provided in the binder and it was simply maintained for student use at their own discretion.
- Lynn Neault shared she is concerned with liability. Barbara Kavalier shared that her experience was that many organizations do not keep the screening current. She shared concerns about Homestay programs.
- The Council had further discussion expressing strong reservations.
- The Council agreed to revisit this in the future as part of a long-term plan for International students.

#### 8.0 Summer Meeting Schedule

- The Council agreed on a summer meeting schedule. The schedule will be e-mailed to the committee.

#### 9.0 Academic Senate Reports

#### 10.0 Curriculum Instructional Council Report