



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

**Student Services Council
March 13, 2008
9:00 – 10:30 a.m.
Room Z-602
Minutes**

APPROVED

Present

John Bromma	Academic Senate, CE
Rick Cassar	Academic Senate, Miramar
Shelly Hess	Instructional Council (for Henry Ingle)
Barbara Kavalier	Vice President, Mesa
Guillermo Marrujo	Academic Senate, City
Lynn Neault	Student Services
Gerald Ramsey	Vice President, City (Interim)
Peter White	Vice President, Miramar

1.0 Approval of Minutes

- March 6, 2008
- Approved

2.0 Mental Health Board Report

- The Council was reminded that the Mental Health Board report will be presented to the Board at today's meeting.
- Lynn Neault will present the report and the Vice Presidents be available to answer any questions from the Board.

3.0 Title 5 – Part I Implementation Overview

- The Council was provided with a draft summary of Title 5 changes for review and discussion.
- The new changes include addition of new sections and replacement of prior sections with significant language changes. The implementation deadline is February 14, 2008, unless otherwise specified.
- The Council reviewed and discussed each section thoroughly.

- There is significant confusion on the sections addressing course repetition and withdrawals that still need clarification. Therefore, it is recommended that no action be taken by the district until there is further clarification.
- Shelly Hess shared that a subgroup of CIC has been established to work through the Title 5 changes that affect instructional services.
- The Council was reassured that the district is in compliance with the new changes.
- The Council agreed that Lynn Neault will work with the various groups, Admissions, Evaluators, etc., that require the information for processing changes. A memo will be sent out with the revised changes as implementation occurs.
- The Council agreed to bring back course repetition for further discussion at a future date.

4.0 High School Students & Dance Courses

- It was shared with the Council that the current practice prohibits concurrently enrolled high school students from enrolling in physical education classes.
- The question was raised whether a dance class is permissible.
- Discussion followed. Peter White shared that he considers certain dance to be different than PE and would consider dance to be an acceptable course.
- It was suggested that dance courses be handled on an exception basis via approval by the Vice President of Student Services.
- It was agreed that the Vice Presidents of Student Services would review the list of dance offerings and come back to the next meeting with a recommendation as to which classes would be permitted.

5.0 Special Admission of High School Student Applications (Gerald Ramsey)

- Gerald Ramsey inquired if it is necessary to have the parent sign the Special Admission of High School Student application every semester. He asked if the signature could be required less frequently as it is difficult to get signatures every semester.
- Lynn Neault shared that the district gets audited every year and this would become an issue if the form is not submitted with the appropriate signatures.

- The Council agreed to maintain the practice of acquiring the signature every semester and not change the practice.

6.0 Military Spouse Students

- Tracking
 - It was shared with the Council that Lisa Curtin has requested tracking of the Military Spouse students for documentation purposes.
 - The Council will discuss the item at a future date.

7.0 Academic Senate Reports

- None

8.0 Curriculum Instructional Council Report

- Update on Non-Compliant Degrees
 - Shelly Hess shared that CIC will be reviewing Miramar's flexible transfer studies degree at today's meeting. Mesa and City are still updating their degrees. She shared that the degrees have been shared with the State Chancellor's office and have received feedback. She feels confident that all the degrees will be approved.
 - It was further shared that Miramar and City have agreed to follow Mesa's pattern.