



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

*Student Services*

**Student Services Council  
August 13, 2009  
9:00 – 11:00 a.m.  
District Office, Room 110  
Minutes**

**APPROVED**

Present:

Brian Ellison	Continuing Education
Peter Fong	Miramamar College
Shelly Hess	Instructional Services
Barbara Kavalier	Mesa College
Cathi Lopez	Academic Senate, City
David Navarro	Academic Senate, Miramar
Lynn Neault	Student Services
Peter White	City College

Guests:

Dottie Cordell	City College, Health Services
Leslie Easton	City College, Health Services

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1.0 Approval of Minutes

- July 23, 2009
- Approved

2.0 Health Services Follow-up (Dottie Cordell/Leslie Easton) @ 9:15 a.m.

- Dottie Cordell and Leslie Easton attended a previous SSC meeting (2/10/09) to discuss mental health issues. At that time, Dottie shared that she would be attending a conference in March that was dedicated to mental health. She agreed to provide the council with an update.
- Leslie Easton and Dottie Cordell attended the meeting as a follow up. The Council was provided with a handout of statistics and information from the various meetings and workshops on mental health.

- The Council reviewed and discussed important data:
  - 4 in 10 college students are depressed;
  - 1 in every 4 college students who has sought mental health assistance on campus has seriously considered suicide;
  - Veterans are underrepresented, statistically, in mental health data;
  - Evidence supports that students treated in campus counseling centers exhibited a significant decrease in depressive symptoms;
  - There is a correlation between low GPA and suicidal ideation;
  - There are significant increases in numbers of students seeking services;
  - Increased need for preventive services;
  - There is an increased urgency in students and faculty/staff for support services
  
- Leslie Easton shared that the current focus is to develop more proactive and preventative collaborations between Mental Health Centers and community-based partners. She shared 3 current programs that are being implemented at the various colleges:
  - Behavioral Intervention Teams (BIT)
  - Suicide Prevention/SAMHSA Grant/QPR Training
  - Veterans Return to Community College Campuses
  
- Leslie Easton and the Council discussed the above programs in detail.
  
- Leslie Easton further shared that City College submitted a grant for QPR training (Question, Persuade, Refer). They are waiting to see if it was approved.
  
- Brian Ellison stated that he is concerned with the liability issue. He is concerned that if all awareness is heightened the liability increases as well. He inquired if that concern has been discussed.
  
- Leslie Easton stated that if there is a unified front and the colleges are doing their best to protect the community, then it should not be a concern as long as there are protocols in place.
  
- The Council thanked Leslie Easton and Dottie Cordell for the important information.

### 3.0 First Year Experience Program – Student Agreement

- The Council reviewed the First Year Experience Program draft. At a previous meeting, the Council agreed to develop a student agreement that students would sign as part of the FYE program.
- The Council reviewed the draft and provided feedback.

### 4.0 \$26.00 Fee Assessment Update

- It was shared with the Council that as of the meeting date, 2,800 students have not paid their fee increase. Lynn Neault agreed to continue monitoring and will provide the Vice Presidents a detailed list of students at their campus.

### 5.0 Fall 2009 – Add/Drop/Enrollment Final Q&A

- The Council was provided with the FAQ's for the add/drop and enrollment information that will be going out to faculty, via Faculty Web Services. An FAQ was also developed for students and will be sent to students via an email.

### 6.0 Districtwide Counselor Retreat Planning – (Revisited)

- At the last meeting, the Council agreed to have a District Counselor Retreat in the fall (October 16, 2009). David Navarro, Cathi Lopez and Cynthia Rico Bravo met earlier this week to begin planning.
- David Navarro shared that the retreat will be held at the University of San Diego, Manchester Executive Conference Center. USD has agreed to provide their venue free of charge. The conference center will hold 80 people.
- Brian Ellison asked David Navarro to include Marcia Biller, representing CE, in the planning.
- David Navarro shared that he met with the group to brainstorm logistics and agenda items. The following items were tentatively discussed for the agenda:
  - Allow 15-20 minutes at the beginning of the meeting for networking;
  - MIS follow-up;
  - Prerequisite component for English and Math;
  - Report on impact of 16 enrollment unit;
  - HS partnership assessment impact;
  - Budget outlook;
  - Creative thinking and discussion

#### 7.0 Prerequisite Issues (David Navarro)

- At the last meeting, the issue of testing was discussed including alternative testing and options to save funds due to the current budget situation.
- David Navarro agreed to research and bring back information to the Council.
- David Navarro shared that he found an old list of assessment tests that were given to students at one time, that included SAT equivalents.
- David Navarro inquired if the list could be updated as there is nothing current. The list was obtained by Barbara Plandor and there is no date listed on the document.
- Lynn Neault shared that the list is extremely old, probably more than ten years old and does not reflect what is currently being used. The issue should be brought to the faculty for review and approval.
- The Council discussed possibly using the SAT test as part of multiple measures, such as the last grade in high school for English and Math.
- The Council agreed that it is critical that this item be discussed with the faculty leadership who has to approve a current list of tests.
- Lynn Neault shared that Chris Sullivan, English faculty at Mesa, will be doing an internship with her office this summer and she suggested having Chris work with the Chairs and Shelly Hess on this project and bring back a proposal to the Council. The Council agreed.

#### 8.0 SSC Meetings Scheduled

- September – December
- The Council reviewed the calendar and confirmed the SSC meetings for the fall.

#### 9.0 Academic Senate Reports

#### 10.0 Curriculum Instructional Council Report

#### 11.0 SSC Subcommittee Reports (Standing)

#### 12.0 Service Hours (Barbara Kavalier)

- Barbara Kavalier raised the issue of service hours. She stated that Mesa is having an issue with staff service hours. They have looked at the 5-8, 4-10 and 9-80 plans and her staff would like to go back to the 5 days, 8 hours/day schedule. She stated that no one wants to work the 9-80 plan. Her staff is suggesting a 5-8 plan and closing the doors and windows on Friday's at noon. She also shared that a number of staff would like to suggest their temporary schedule.
- Lynn Neault shared that the 9-80 plan allows for a Friday off every other Friday.
- Peter Fong would like to go back to the original hours since there has been no significant cost savings.
- Peter White feels that the schedule should not be developed around the employees. Barbara Kavalier understands Peter's perspective but shared that staff should be considered and it is very confusing for them.
- Barbara Kavalier stated she will leave the fall hours as is; however, would like to review them in the spring.

#### 13.0 F-1 Students (Peter Fong)

- Peter Fong stated that Miramar only has seven new F-1 students. He shared that they are also taking classes at City and Mesa as not all the classes are available at Miramar. He stated that students are not happy about this as some rented apartments are within walking distance from the Miramar campus and students do not have transportation to get to the other campuses.