



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

**Student Services Council
November 12, 2009
9:30 – 10:30 a.m.
District Office, Room 110
Minutes**

APPROVED

Present:

Brian Ellison	Continuing Education
Peter Fong	Miramar College
Barbara Kavalier	Mesa College
David Navarro	Academic Senate, Miramar
Lynn Neault	Student Services
Cat Prindle	Academic Senate, CE
Cynthia Rico-Bravo	Academic Senate, Mesa
Peter White	City College

Guest:

Chris Sullivan	Mesa Faculty (Doctoral Intern)
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- 1.0 Approval of Minutes
- October 29, 2009
 - Approved

2.0 Spring 2010 Service Grids - Revisited

- Barbara Kavalier reported that one of the recommendations from the Mesa counseling retreat was to extend hours on Friday during the summer and go to a 4/10 work week during the regular session. Discussion followed. Lynn Neault stressed that if a 4/10 office schedule is agreed to there should not be staff working behind closed doors on Fridays as that would defeat the purpose. It was agreed that it was too late to make the change for this spring, but we would consider for summer and fall. Peter White and Peter Fong will discuss the recommendation with their teams and report back.

3.0 Policy, Procedure Review – Revisited

- Policy 3900 Series
- Lynn Neault reviewed changes to the policies and provided background for the changes. She reminded the Council that the policy for repetition and withdrawal has been discussed several times over the past year. The Council was supportive. Lynn Neault requested that the Council review the changes with their constituency groups and get back to her with any concerns.

4.0 Financial Aid Code of Conduct Policy

- A new draft policy has been developed for a code of conduct for financial aid in response to new requirements in the Higher Education Act. The Council was supportive of the policy.

5.0 Math 46 Competency – Revisited

- Shelly Hess reported on issues with Math 46. She met with the evaluators and reviewed all of the concerns, particularly with transfer elementary algebra courses. She reiterated that Math 46 is a new basic skills course and would not clear competency. She shared that Instructional Council has agreed.

6.0 Removal of W due to Discriminatory Treatment

- Lynn Neault reported that the district has had their first request to remove a “W” due to discriminatory treatment. In reviewing the process with the site compliance officer, it was recommended that the business practice be changed slightly to protect confidentiality. Rather than the student transmitting the documents to Admission, it was recommended that the Site Compliance Officer transmit the documents directly to the Vice President of Student Services. The Council agreed. Lynn Neault will make the change to the procedure.

7.0 Outreach Services Academic Year 2009-2010

- Deferred to next meeting.

8.0 Counselor Retreat Planning

- David Navarro reported that he is still working with USD on a new date. He indicated that due to the change there may now be a fee to use the facility. He will report back.

9.0 Academic Senate Reports

- None.

10.0 Curriculum Instructional Council Report

- None.

11.0 SSC Subcommittee Reports (Standing)

12.0 Other

- David Navarro expressed concern about students who have completed all of their course requirements to transfer and cannot due to diminished capacity at UC and CSU. He recommended that they receive a higher enrollment priority so they could continue to get classes. Discussion followed. The Council does not support giving students who already have all their coursework for transfer priority enrollment over other students who need courses for their degree or transfer. We will continue to carefully monitor the transfer situation and the impact on our students.
- Chris Sullivan reported on the progress of his work with the English and Math committees looking at alternative measures to clear prerequisites for English and Math. He reported that the group has had a good discussion and has requested some data on numbers of students taking the SAT, as well as more information on the EAP.
- Lynn Neault stressed that using these measures would only clear students for college level English and Math (English 101 and math 96 or higher). Otherwise, students would be required to take the assessment tests. Discussion followed. Chris Sullivan will continue to work with the group and report back at the next meeting.