



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

**Student Services Council
February 25, 2010
9:00 – 11:00 a.m.
District Office, Room 110
Minutes**

APPROVED

PRESENT:

Cynthia Rico-Bravo	Mesa Academic Senate
Brian Ellison	Continuing Education
Stephen Flores	Continuing Education Academic Senate
Peter Fong	Miramamar College
Cathi Lopez	City Academic Senate
David Navarro	Miramamar Academic Senate
Lynn Neault	Student Services
Peter White	City College

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- 1.0 Approval of Minutes
 - February 11, 2010
 - Approved

 - 2.0 Alternate Assessment Plan – Revisited
 - Implementation Timeline

 - At a previous meeting, the Council reviewed and discussed *the Assessment-Placement Pilot for 2011-2011* and provided feedback. At today's meeting, the Council was provided with the updated draft for review. It was shared by the Academic Senate representatives that there is support from the faculty leadership.

 - Peter White stated that he is in agreement with the 2010-2011 pilot and encourages ongoing discussions and evaluation for future improvements in assessment.

 - 3.0 Counselor Retreat Agenda – Update (David Navarro)
 - Intervention for Withdrawals

 - The Council reviewed the agenda and discussed the logistics for the Counselor Retreat scheduled for Friday, February 26, 2011.

- It was agreed that the breakout groups would consist of campus teams with one individual from a different campus in each group. The Vice Presidents and Deans will have their own breakout group.

4.0 Fall Enrollment Dates

- The Council reviewed the proposed Fall 2010 registration dates. It was shared that there may be an issue with financial aid students with the year-round Pell program.
- The Pell issue item will be deferred as Barbara Kavalier was not present at the meeting.
- The Council agreed upon the proposed dates with some minor changes.

5.0 District Strategic Plan

- The item will be deferred to the next meeting.

6.0 International Students

- It was shared with the Council that there is interest at City College to have “rolling” applications for international students, as opposed to having a set deadline in the Spring and Fall.
- The Council will defer the item to the next Council meeting as Barbara Kavalier was not in attendance.

7.0 Petitions and Withdrawal

- The Council discussed interventions for multiple withdrawals, which is now required in Title 5. In addition, if a student petitions for an additional enrollment, how long is the petition going to be valid, and will it be valid at another college? The Council discussed the period of time the petition will be valid. It was agreed to extend the approval of the petition for one semester after it has been approved.
- The Council also discussed allowing the approved petition to be valid at the other colleges. Discussion followed.
- The Council agreed to add the “petitions and withdrawal” item to the Counselor Retreat agenda.

8.0 District Shared Governance Self Assessment (Next Meeting)

- Lynn Neault advised the Council that Cathy Hasson, Director of Institutional Research and Planning, will be attending Student Services Council on March 11th to conduct a districtwide shared governance self-assessment. She shared that the Institutional Research & Planning department met with District Governance Council and developed a rubric that each shared governance council will follow to conduct a self assessment to see how well the districtwide governance structures are working.

9.0 Academic Senate Reports

- None

10.0 Curriculum Instructional Council Report

- None

11.0 SSC Subcommittee Reports (Standing)

Other

12.0 Summer Service Hours

- The Vice Presidents were asked for their final input for Summer 2010 service hours. Feedback has been received from City and Mesa; information from Miramar is pending.
- Peter Fong stated that he has not submitted his information as he was instructed by the President to speak with everyone first and get their input and to follow-up with her prior to submitting Miramar's hours.
- Lynn Neault asked for final input by Monday, March 1st so that it can be presented to Chancellor's Cabinet prior to posting on student web services.