



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
August 9, 2012
9:00 a.m. – 11:00 a.m.
District Office, Room 110
Minutes**

Cynthia Rico Bravo	Mesa Academic Senate
Cathi Lopez	City Academic Senate
Gerald Ramsey	Miramamar College
Denise Whisenhunt	Mesa College (Interim)
Peter White	City College
David Navarro	Miramamar Academic Senate
Lynn Neault	Student Services

GUESTS:

Sam Ballard	Institutional Research & Planning
Cathy Hasson	Institutional Research & Planning

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- 1.0 Approval of Minutes
 - May 24, 2012
 - 2.0 Programs to Improve Outcomes for Underrepresented Students Report (Cathy Hasson and Sam Ballard)
 - Cathy Hasson and Sam Ballard from the Research and Planning office presented the Council with a summary report on *Programs to Improve Outcomes for Underrepresented Students*.
 - Cathy Hasson provided the Council with a brief overview of the learning community program models, learning community programs at San Diego Community College District and their descriptions and annual headcount by ethnicity at each college/Continuing Education.
 - Sam Ballard shared the highlights on retention success and degrees and certificates.
 - The Council discussed the findings and noted some discrepancies in enrollment in the programs which did not look correct. The research team will examine this further (Note: Data file issues were discovered. The research staff is updating the report and will provide a corrected version).

3.0 High School to College Pipeline Report (Cathy Hasson)

- Cathy Hasson presented the Council with the High School to College Pipeline report. The report provides a comprehensive descriptive analysis of incoming first-time to college high school graduates to City, Mesa, and Miramar Colleges.
- The Council discussed the findings.
- The Council agreed to refer to the City schools list to determine the official feeder and non-feeder schools.
- The Council asked to add data for the top 5 private high schools by zip code.
- The report will be presented to Chancellor's Cabinet in early fall.

4.0 Enrollment Priorities

- The Council was provided with a copy of a *Status Report on California Community Colleges Enrollment Priority Framework* that was presented to the Board on July 19, 2012.
- The Council reviewed the three priority groups:
 - Veterans, and Foster Youth who have received orientation, and assessment, and have completed an education plan.
 - DSPS, EOPS who have received orientation, and assessment, and have completed an education plan.
 - Continuing students in good academic standing; and first-time students who have received orientation, and assessment, and have completed an education plan.
- Also, registration priority shall be lost if:
 - Student is on academic or progress probation for two consecutive semesters.
 - Student will also lose his/her BOGW
 - Student has earned 100 or more degree applicable units.
- Students may appeal loss of enrollment priority based upon extenuating circumstances.
- The Council will discuss the proposed structure for San Diego Community College District in the fall, in order to take it through the consultation process and to finalize a plan that will go to the Board in late fall.

5.0 Fall 2012 Welcome Letter

- The Council was provided with a draft of the fall 2012 welcome letter that will be mailed to students on August 19, 2012.

6.0 Paul P. Fidler Research Grant (Gerald Ramsey)

- Gerald Ramsey distributed an overview of the Paul P. Fidler Research Grant. The Council discussed and reviewed.
- The Council agreed that there was not an interest at this time.

7.0 Fall 2012 Grids

- The Council was provided with a draft of fall 2012 service hours. Minor changes were made.
- The Council will submit their final changes to District Student Services by Friday, August 10, 2012.
- The fall 2012 service hours will be posted on student services website and student web services on Monday, August 13, 2012.

8.0 Student Services Policy and Procedures

- The Council was provided with drafts of the following policy and procedures which formalized the actions of the Council from last academic year:
 - BP 3910 Course Repetition, Academic Renewal, and Grade Alleviation
 - AP 3910.2 Course Repetition
 - AP 3910.4 Academic Renewal without Course Repetition
- The policy and procedures will be reviewed at District Governance Council (DGC) on August 15, 2012, and Board meeting on August 23, 2012.

9.0 Constitution Day (September 17, 2012)

- The Council was notified that Constitution Day will be held on Monday, September 17th. The Board agenda item is scheduled for September 13, 2012.
- The colleges/Continuing Education should submit their Constitution Day fliers to District Student Services by August 31, 2012, for inclusion in the agenda item.

10.0 Voter Registration Campaign Planning

- The Council was provided with a tentative voter registration campaign plan developed by the deans of Student Affairs.
- The plan will be presented to the District Governance Council (DGC) meeting on August 15, 2012.
- District Student Services will post messages on the colleges and district websites in the month of September. The message will be the same districtwide. Also, students will be sent an email reminder to vote on November 5, 2012.

11.0 Joint Curriculum and Instructional Council (CIC)/Student Services Council (SSC) Meeting Working Agenda (September 27, 2012)

- The Council reviewed and agreed to the following working agenda items to be discussed at the upcoming meeting:
 - Associate Degrees
 - Repetition Regulation Changes for Repeatable Courses
 - SB 1440 Update
 - Aligning Curriculum Offerings with Student Demands

12.0 Other:

- David Navarro expressed his concerns about SB 1440 degrees (AS or AS-T) structure in spring semester. It was recommended that counselors not market degrees to students until they are approved by the board and state. This is only a proposal for now.