



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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San Diego, California 92108-3883
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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

APPROVED

**Student Services Council
December 13, 2012
9:30 a.m. – 11:00 a.m.
District Office, Room 110
Minutes**

Brian Ellison	Continuing Education
Cathi Lopez	City Academic Senate
David Navarro	Miramamar Academic Senate
Lynn Neault	Student Services
Cat Prindle	Continuing Education Academic Senate
Gerald Ramsey	Miramamar College
Cynthia Rico	Mesa Academic Senate
Denise Whisenhunt	Mesa College (Interim)
Peter White	City College

GUESTS:

Helen Elias	City College
Susan Topham	Mesa College
Brian Stockert	Continuing Education

- 1.0 Approval of Minutes
 - December 6, 2012
 - Approved

- 2.0 Matriculation Data Elements (Cynthia Rico)
 - The Deans of Student Development were invited to attend Student Services Council to provide feedback on the *California Community Colleges Student Matriculation Data Elements* matrix to be submitted to the state as part of one of the Student Success Task Force workgroups.
 - The Council and the Deans reviewed and discussed the matriculation data elements including goals, major, special services needs, exempt status and services on orientation, assessment and counseling/advisement and academic follow-up services.
 - The Council made several recommendations to eliminate and clarify some elements.
 - Cynthia Rico will send out a summary on the feedback to the Council and Deans of Student Development.

3.0 Draft District Strategic Goals 2013-2017

- The Council was provided with a draft of 2013-2017 District Strategic Goals pertaining to student services from the District Strategic Planning Committee. The Committee is requesting feedback from the Council. Discussion followed.
- Lynn Neault will submit the Council's feedback to the Strategic Planning Committee.

4.0 Student Services Policies and Procedures - Revisited

- The Council was provided drafts of the following policies and procedures:
 - AP 3002.1 – *Enrollment Priority and Appointment*
 - BP 3000 – *Admission of College Students*
 - AP 3000.2 – *Student Admission Status*
- The Council reviewed the draft policies and procedures and reported their feedback. It was agreed to take the draft policies and procedures to January's cabinet meeting for review.

5.0 Proposed Student Services Council Spring 2013 Meeting Schedule (January – May)

- The Council approved the Student Services Council meeting schedule for spring 2013 as follows:
 - January 10th
 - January 17th
 - February 7th
 - February 14th
 - February 21st
 - February 28th
 - March 21st
 - April 4th
 - April 11th
 - April 18th
 - April 25th
 - May 2nd
 - May 16th
 - May 23rd
 - May 30th

6.0 Spring 2013 Counselor Workshop Planning (Cynthia Rico)

- At the previous meeting, the Council developed a working agenda for the upcoming spring 2013 Counselor Workshop. Agenda items to date:
 - Priority Registration Plan
 - Repetition Regulations Changes
 - Associate Degrees for Transfer (SB 1440) Update
 - SB 1456 – Student Success Act of 2012 Planning
 - MT Screen Overview
 - Defining Education Plan for Enrollment Priority Purposes
 - State Update (Cynthia Rico)
 - MIS Reporting and Funding
 - Scorecard
 - International Transcript Processing Changes
 - Tours of Student Services Building