



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
March 29, 2012
9:30 a.m. – 11:00 a.m.
District Office, Room 110
Minutes**

| | |
|----------------|---|
| Gail Conrad | Miramar College (Interim) |
| Ailene Crakes | Mesa Academic Senate (for Cynthia Rico Bravo) |
| Brian Ellison | Continuing Education |
| Dave Evans | Mesa College (Acting) |
| Stephen Flores | Continuing Education Academic Senate |
| Cathi Lopez | City Academic Senate |
| David Navarro | Miramar Academic Senate |
| Lynn Neault | Student Services |
| Peter White | City College |

1.0 Approval of Minutes

- March 8, 2012
- Approved

2.0 Proposed Changes in Business Processes – Evaluations

- The Council discussed the feedback from the academic senates on the proposed changes to business practices for AP 3910.4 *Academic Renewal Without Course Repetition*, grade alleviation and transcript processing.
- Both Miramar and Mesa faculty suggested some modifications for consideration. Discussion followed.
- The Council agreed on the following requirements: one year time elapsed since completion of the substandard work; a minimum cumulative GPA of 2.0, and successful completion of 15 units. Student may select a total of 12 units or one semester to be alleviated, whichever is greater.
- Ailene Crakes questioned the petition request process. The Council agreed that a student must be currently enrolled past the withdrawal deadline for the request to be processed.

- The Council discussed the proposed changes to an AG institutional rating for incoming credits.

Correction to Minutes (6/01/12):

- **The Council supported the proposed changes to discontinue requiring an AG institutional rating for incoming credits, effective for Fall 2012.**

3.0 Enrollment Priorities – Revisited

- The Council was provided with a new draft of priority registration criteria which is in alignment with the proposed Title 5 language.
- The Council discussed the proposed Title 5 request that fully matriculated students will receive priority for registration.
- The Council discussed the complexities with students with baccalaureate degrees and students on academic or progress probation.
- Stephen Flores questioned why Continuing Education counselors do not have access to the degree audit system. It was agreed that the counseling chairs will provide ongoing training for the Continuing Education counselors on college program requirements and the degree audit system. David Navarro agreed to take the lead.
- The Council agreed that there will be no changes to the previous priority registration criteria for Fall 2012, pending further direction from the state.
- The Council will revisit the status of proposed changes to registration priorities at the next meeting.

4.0 Counselor Workshop Agenda

- The Council reviewed the draft agenda of the upcoming counselor workshop.

The tentative agenda is as follows:

- Pending Changes in Registration Priorities
- Repetition/Withdrawal Changes
- Financial Aid Changes
- SB 1440 Degrees
 - Communication Challenges with Students
 - Next group of SB 1440 degrees – Duane Short
- DD 214 – Area E Eligibility
 - Clarification
- Proposed Business Processes – Evaluations

- Continuing Education Advantage
 - Process
 - Non-credit to credit data
 - DSPS support for basic skills needs
- English 47 Implementation
- Incoming Transcript Processing Overview
- Student Success Task Force Recommendations – Update
 - Common Assessment
 - SB 1456 – Matriculation
 - BOG Waiver Changes
 - Priority Enrollment
- The counselor workshop venue has been changed to Miramar College, room I-101 A/B and the workshop will start at 8:00 a.m. with a continental breakfast; the program will begin at 8:30 a.m.

5.0 Summer Service Hours – Update

- The Vice Presidents were reminded to submit their final summer service hours for publication. The final grid will be sent to them electronically.

6.0 Freshman Year Experience

- The Council was provided with the changes to the Freshman Year Experience Student Commitment Agreement contracts and business processes for review. It was agreed that the process and contracts will be finalized at the next meeting.

7.0 Veterans Processing

- Deferred

8.0 Mental Health Board Report Follow Up

- The Vice Presidents were reminded to submit their data for the mental health report summary.