



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South  
San Diego, California 92108-3883  
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

*Student Services*

**APPROVED**

**Student Services Council  
February 14, 2013  
9:00 a.m. – 11:00 a.m.  
District Office, Room 110  
Minutes**

Brian Ellison	Continuing Education
Ashanti Hands	Mesa College (Interim)
Cathi Lopez	City Academic Senate
David Navarro	Miramar Academic Senate
Lynn Neault	Student Services
Cat Prindle	Continuing Education Academic Senate
Gerald Ramsey	Miramar College
Cynthia Rico	Mesa Academic Senate
Denise Whisenhunt	City College (Interim)

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- 1.0 Approval of Minutes
    - February 7, 2013
    - Approved
  - 2.0 Follow-Up on Academic Success Workshop (Denise Whisenhunt)
    - Deferred
  - 3.0 Enrollment Priority Planning
    - The Council received preliminary data on the matriculation services for fall 2012 students. The data show that about 29,000 students are missing one or more matriculation services.
    - The Council discussed the implications of the new enrollment priorities beginning fall 2014 in the context of students who are missing matriculation services.
    - The Council also reviewed preliminary data on students on academic or progress probation. In accordance with state regulations, these students should receive early warning notices this spring. In addition, there will be a message regarding loss of enrollment priority in Reg-e that students on probation must acknowledge before registering.
    - The Council discussed the timing of early warning notices to students.

- It was agreed to notify currently enrolled students who have earned between 80-99 units as soon as possible.
- The next group to be notified will be students with 100 or more units. The Council agreed that this group would be notified at the end of the month. The last group to be notified will be students with a Board of Governors Fee Waiver (BOGW).
- The Council requested a report of the EOPS and DSPS students in the 80-99 units category, so that the departments can follow-up.
- The Council also discussed the total units for military and veterans posted from DD-214 (Report of Separation). It was agreed to discuss the issue further at a future meeting.

#### 4.0 Summer 2013 Communication to Students Planning

- The Council reviewed the communication plan and documents for summer 2012.
- It was agreed that the same plan would be in place for summer 2013.

#### 5.0 Smoke-Free Campus Catalog Language

- The Council was provided with the template language for the catalogs and class schedules pertaining to smoke and tobacco-free campuses and sites.

#### 6.0 Accuplacer Practice Tests

- The Council was provided with an information packet and practice tests for assessment testing prepared by City College Counseling. The information will be posted to Student Web Services website.

#### 7.0 SB 1440 Counselor/Transfer Center Director Concerns/Feedback (Whisenhunt/Ramsey)

- Denise Whisenhunt and Gerald Ramsey discussed recent questions from Transfer Center Directors and Articulation Officers regarding SB 1440 degrees. There continues to be considerable confusion about the specifics of the new transfer degrees.
- It was agreed that it would be beneficial to have a Question and Answer (Q&A) session at the upcoming Counselor Workshop. David Navarro, Cathi Lopez, and Cynthia Rico agreed to gather questions from the counselors and forward them to Lynn Neault for inclusion in the presentation.

#### 8.0 Spring 2013 Counselor Workshop Planning

- The Council reviewed the final agenda and logistics for the spring 2013 Counselor Workshop.
- It was agreed to allot time for the Question and Answer (Q&A) session on SB 1440 degrees.

#### 9.0 State Committee Feedback (Cynthia Rico)

- Cynthia Rico provided the Council with a brief update on the statewide work group for SB 1456 Implementation.
  - The scorecard will include general counselor/student ratios (excludes EOPS/DSPS counselors and students).
  - Considering two types of education plans: abbreviated and comprehensive. There still remains to be a lot of discussion on these definitions.
  - There are no agreements on changing the reporting of various matriculation data elements. The group continues to dialog about the elements.

#### 10.0 Curriculum and Instructional Council (CIC) Educational Review Subcommittee Membership

- Lynn Neault reported that the CIC has asked for three representatives for their Educational Review Subcommittee. The committee will be reviewing the criteria for courses to be included on the approved General Education (GE) lists as well as other curriculum matters.
- It was agreed that David Navarro, Catrina Hixon and one of the evaluators will participate.

#### 11.0 Other

- David Navarro asked that the Freshman Year Experience (FYE) program be added to the next agenda.