



# SAN DIEGO COMMUNITY COLLEGE DISTRICT

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San Diego, California 92108-3883  
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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION  
*Student Services*

**APPROVED**

**Student Services Council  
February 28, 2013  
9:00 a.m. – 11:00 a.m.  
District Office, Room 110  
Minutes**

Julie Barnes	Mesa College
Brian Ellison	Continuing Education
Cathi Lopez	City Academic Senate
David Navarro	Miramamar Academic Senate
Lynn Neault	Student Services
Cat Prindle	Continuing Education Senate
Gerald Ramsey	Miramamar College
Cynthia Rico	Mesa Academic Senate
Denise Whisenhunt	City College (Acting)

**GUESTS:**

Helen Elias	City College
Susan Topham	Mesa College
Brian Stockert	Continuing Education

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- 1.0 Approval of Minutes
  - February 14, 2013
  - Approved
  
- 2.0 Enrollment Priority Planning
  - The Deans of Student Development were invited to attend Student Services Council to begin planning intervention strategies for students approaching 100 units, and those at risk of losing enrollment priority due to lack of progress/academic probation. Discussion followed.
  - The Council and the Deans were provided with a draft email notice for students with 100 or more units (excluding Basic Skills units).
  - The Council and the Deans agreed that the notice will be sent out to this group at the beginning of March.

- Lynn Neault provided an update on last week's district Education Planning Workgroup meeting. She reported that the group agreed to establish a framework that will prioritize student outreach. There were also discussions on the difference between a one semester plan versus a two semester plan.
- The Council and the Deans agreed that the first priority of the group should be defining an educational plan and how students will adequately be served. There were concerns on staffing issues.
- The Council and the Deans discussed group workshops and to initially focus treatment on the two groups: current and prospective students.
- Susan Topham suggested a career workshop in the summer as an exploration piece for these students.
- Helen Elias expressed her concern for students that are changing their education plans and career paths based on the lack of resources and/or classes.
- It was proposed to conduct student workshops prior to seeing a counselor to assist students with available resources and the transfer process.
- The Council and the Deans proposed that the Summer Bridge program may be beneficial to first-time students. A Summer Bridge program would involve an orientation, a first semester plan, and a personal growth class.
- Denise Whisenhunt suggested that the personal growth curriculum be discussed at a future joint Vice President Student Services (VPSS) and Vice President Instruction (VPI) meeting.
- The Council also discussed recent information from the state that students who are on two semesters of academic progress will not begin to lose their Board of Governors Waiver (BOGW) until fall 2015.

### 3.0 Follow-Up on Academic Success Workshop (Denise Whisenhunt)

- At the February 7<sup>th</sup> Student Services Council meeting, City College reported that City conducts a required Academic Success Workshop for students that are on probation, with a pending disqualification if they want to be readmitted.

- Denise Whisenhunt reported back and provided the Council with a notice that is sent out to all probationary and disqualified students who want to be early readmitted. This group of students must attend an Academic Success Workshop to be eligible for early readmission and cannot register until they successfully complete the workshop.
- The Council and the Deans discussed the potential for such a workshop to be a model for an early intervention program for all students on probation.
- The Council requested data from City College on the success and retention rates for students who participated in the Academic Success Workshop to assess its efficacy in reducing the recidivism of students who are academically disqualified.

#### 4.0 Freshman Year Experience (FYE) Program (David Navarro)

- David Navarro reported Miramar College is limiting their Freshman Year Experience (FYE) program group to 200 students. Miramar's Outreach office will be visiting feeder high schools to promote the program.