



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

APPROVED

**Student Services Council
June 20, 2013
8:30 a.m. – 11:30 a.m.
District Office, Room 110
Minutes**

Julie Barnes	Mesa College
Ailene Crakes	Mesa Academic Senate
Brian Ellison	Continuing Education
Cathi Lopez	City Academic Senate
Lynn Neault	Student Services
Gerald Ramsey	Miramar College
Denise Whisenhunt	City College

GUESTS:

Gail Conrad	Disability Support Programs and Services (DSPS)
Brian Stockert	Continuing Education
Susan Topham	Mesa College

- 1.0 Approval of Minutes
 - June 13, 2013
 - Approved

- 2.0 SB 1456 Planning - Revisited
 - At a previous meeting, the Student Services Council, the Deans of Student Development and Director of Disability Support Programs and Services (DSPS) began to develop the 2013-2014 Outreach Plan and Calendar.
 - The group agreed upon a 2013-2014 outreach plan timeline for continuing students in preparation for the new priority registration beginning fall 2014. A comprehensive plan for student emails based upon student academic characteristics was developed. The groups were as follows:
 - Group 1: degreed/transferred goal; 60-90 units completed, degree applicable, transcripts on file. The notice will be sent out on September 1st.

- Group 2: degree/transferred goal; 30-59 units completed, transcripts on file. The notice will be sent out on October 1st.
- Group 3: 2nd year students; transcripts on file, degree, certificate, transferred goal. The notice will be sent out on October 20th.

The full plan will be brought back to the next meeting for final review. In addition, notices will be posted on campus and there will be classroom visits by counselors at Continuing Education.

- It was agreed that in January 2014, information will be sent to Foster Youth/Military, EOPS, DSPS, and Continuing Education students transitioning to college.
- It was also agreed that in May 2014, new students will be matriculated (assessed, oriented, education plan) and on July 2nd, registration appointments will be issued.
- The group also discussed an outreach plan for high school students.
- The group also discussed the official definition of a new student for purposes of matriculation. It was agreed the student is defined as one that has no previous college work.
- The Council also discussed exemption criteria. It was agreed that students would be exempt from specific matriculation services (assessment, orientation, education plan) based upon the existing criteria.
 - Assessment
 - Students with an associate degree or higher
 - Students with an educational objective of:
 - Advance in current job/career (update job skills)
 - Maintain certificate or license (e.g. Nursing, Real Estate)
 - Educational development (intellectual, cultural)
 - Complete credits or high school diploma or GED
 - Four-year student taking courses to meet four-year college requirements
 - Concurrently enrolled at four-year institution
 - Apprentices

- Orientation
 - Students with an associate degree or higher
 - Students with an educational objective of:
 - Advance in current job/career (update job skills)
 - Maintain certificate or license (e.g. Nursing, Real Estate)
 - Educational development (intellectual, cultural)
 - Complete credits or high school diploma or GED
 - Concurrently enrolled at four-year institution
 - Apprentices
- Education Plan
 - Students with an associate degree or higher
 - Students with an educational objective of:
 - Advance in current job/career (update job skills)
 - Maintain certificate or license (e.g. Nursing, Real Estate)
 - Educational development (intellectual, cultural)
 - Complete credits or high school diploma or GED
 - Four-year student taking courses to meet four-year college requirements
 - Concurrently enrolled at four-year institution
 - Apprentices

If a student is exempt from all three services, they will be exempt overall. In addition, if a student is exempt, but avails themselves of a service, they will be reported on MIS as having reviewed the service and their overall status will show as “matriculant.”