



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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San Diego, California 92108-3883
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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION

Student Services

APPROVED

**Student Services Council
November 7, 2013
9:30 a.m. – 11:00 a.m.
District Office, Room 110
Minutes**

Julie Barnes	Mesa College
Gail Conrad	Student Services
Ailene Crakes	Mesa Academic Senate
Cathi Lopez	City Academic Senate
David Navarro	Miramar Academic Senate
Gerald Ramsey	Miramar College
Denise Whisenhunt	City College

GUEST:

Liane DeMeo	Student Services
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- 1.0 Approval of Minutes
 - October 31, 2013
 - Approved

- 2.0 Finalize Spring Break 2014 Office Service Hours
 - At a previous Student Services Council meeting, the Council agreed to discuss the spring break hours further and agreed to finalize at this meeting.
 - The Council agreed that the spring break hours are still pending. It was agreed to provide changes and finalize the grid by next week. It will be posted on the District Student Services website.

- 3.0 Finalize Limited Student Support Services & Hours of Operation Draft (December 16-20, 2013)
 - At a previous Student Services Council meeting, the Council agreed to submit additional changes to the student services office hours for the week of December 16-20, 2013. They agreed to finalize at this meeting.
 - The Council reviewed the changes and finalized the office hours for the week. It will be posted on the District Student Services website.

4.0 Summer 2014 Registration Options

- The Council reviewed the new proposed options for the summer 2014 registration timeline and discussion followed.
- The Council agreed to the following summer 2014 registration timeline:
 - Applications Available February 3
 - Class Schedule on Web April 15
 - Priority Registration Deadline April 30
 - Generate Appointments May 1
 - E-mail Appointments May 2
 - Priority Registration May 12
 - Registration by Appointment May 12 - 23 (10 days of registration by appt)
 - First Year Experience Registration N/A for Summer
 - Open Registration May 27 – June 6 (9 days)
 - Opening Day Processing June 6

5.0 Board of Governors Fee Waiver Program Timeline

- The Council was informed that the California State Chancellor's office extended the Board of Governors (BOG) Fee Waiver program implementation date from fall 2015 to fall 2016. It was agreed to revise any advertisement on the web or on campus stating previous information.

6.0 Military Dependent Email

- State regulations require that California Community College Districts gather additional information from students who are military dependents for reporting and funding purposes. The Council was provided with an email that will be sent to students requiring information needed by military dependents.
- The email will be sent to students on November 17, 2013.

7.0 High School Concurrent/Dual Enrollment Proposal

- The Council discussed the state's proposed high school concurrent/dual enrollment proposal. It was agreed to reevaluate and support San Diego Community College District (SDCCD) partnerships with San Diego Unified School District (SDUSD) as a priority and postpone concurrent/dual enrollment.

- The Council was reminded that SDCCD and SDUSD have been meeting monthly this year and partnerships are still under discussion.
- Gail Conrad will draft a recommendation and report back at a future Student Services Council meeting. It was agreed to present the final recommendation at a future Chancellor's Cabinet in January 2014.

8.0 Student Services Procedure

- The Council was provided with a draft of AP 3100.2 *Student Disciplinary Procedures* that reflects changes from the Student Affairs deans.
- The Council agreed to finalize the procedure. It will be posted on the district student services website.

9.0 8 Keys to Veterans Success (Draft)

- At a previous Student Services Council meeting, the Council was provided with a draft of the report.
- At this meeting, the draft report was discussed and is currently waiting on feedback from Continuing Education.
- It was agreed to bring back the draft report at the next meeting to finalize and present at a future Chancellor's Cabinet meeting.

10.0 Counselor Workshop Fall 2013

- The Council reviewed the final agenda for the Counselor Workshop. It will be held on Friday, November 8th, from 8:00 a.m. to noon at Continuing Education, North City campus.

11.0 Priority Registration Update

- There are no priority registration updates at this time.