



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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San Diego, California 92108-3883
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CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
October 8, 2015
9:30– 11:00 a.m.
District Office, Room 110
Minutes**

Ailene Crakes
Brian Ellison
Howard Irvin
Cathi Lopez
Esther Matthew
Lynn Neault
Denise Whisenhunt
Peter White

Mesa Academic Senate
Continuing Education
Miramar College
City Academic Senate
Continuing Education Academic Senate
Student Services
City College
Mesa College

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- 1.0 Approval of Minutes
- September 3, 2015
 - Approved

2.0 MMAP Schedule and Plan – Spring 2016

- At the September 3, 2015, Student Services Council meeting, the Council reviewed *Common Assessment Initiative: Multiple Measures Assessment Project (MMAP)* Pilot Evaluation plan for 2015-2016. It was agreed to review the timeline for spring 2016 and assessment plan at this meeting.
- The Council reviewed the MMAP cohort placement procedures and timeline for spring and fall of 2016.
- The Council had concerns regarding the proposed deadline dates for spring 2016 since they were Thanksgiving break. It was agreed to adjust the timeline.
- The Council agreed to send out a preliminary email notification to students on their revised assessment and placement.

3.0 AP 3100.2 Student Disciplinary Procedures (DRAFT)

- The Council was provided with draft administrative procedure AP 3100.2 *Student Disciplinary Procedures* incorporating a change in composition of the descriptive committees for cases involving sexual assault.
- The Council agreed that the draft procedure would go forward to the next Chancellor's Cabinet meeting District Governance Council meeting.

4.0 Student Services Council Annual Assessment Review and Discussion

- It was agreed to review and discuss the participatory governance survey details at the next meeting.

5.0 Fall Counselor Workshop Debriefing

- The Council debriefed and provided feedback on the fall counselor workshop that was held on Friday, September 25th, at this meeting.
- The Council thanked Miramar College for hosting and providing the food and refreshments.
- It was proposed to have a full-day counselor workshop and it was agreed to discuss this at a future meeting.

6.0 Loss of BOGW Eligibility and Enrollment Priority Form

- The Council reviewed and finalized the loss of BOGW eligibility and enrollment priority form. It was agreed to add the deadline date to the admissions and processing calendar.

7.0 SSSP

- Esther Matthew inquired about how the education plan is noted on the *SQMC* screen. The concern is that it is also noted on the paper application and when entered in ISIS, it is overridden.
- Lynn Neault to look into it and report back.
- The Council was reminded that the Student Success and Support Program (SSSP) plans are to be submitted to Lynn Neault on November 16th.

8.0 ERP Update

- The Council agreed to convene a counselor business process subcommittee to address changes in the business processes for the new system.
- The Council appointed the following to serve as committee members:
 - Perla Vizcarra (City)
 - Anthony Reuss (Mesa)
 - David Navarro (Miramar)
 - Esther Matthew (Continuing Education)
- The first meeting will be held on Friday, October 23rd.

9.0 Accreditation

- Deferred