



SAN DIEGO COMMUNITY COLLEGE DISTRICT

3375 Camino del Rio South
San Diego, California 92108-3883
619-388-6500

CITY COLLEGE | MESA COLLEGE | MIRAMAR COLLEGE | CONTINUING EDUCATION
Student Services

APPROVED

**Student Services Council
September 3, 2015
9:30– 11:00 a.m.
District Office, Room 110
Minutes**

Julie Barnes
Rick Cassar
Ailene Crakes
Cathi Lopez
Esther Matthew
Lynn Neault
Gerald Ramsey
Denise Whisenhunt

Mesa College
Miramar College
Mesa Academic Senate
City Academic Senate
Continuing Education Academic Senate
Student Services
Miramar College
City College

GUESTS:

Cathy Hasson
Howard Irvin
Bernice Lorenzo
Susan Topham

Institutional Research and Planning
Miramar College
City College
Mesa College

1.0 Approval of Minutes

- August 6, 2015
- Approved

2.0 Evaluation of MMAP Pilot (Cathy Hasson)

- At the June 11, 2015, Student Services Council meeting, Cathy Hasson provided an overview of the *Common Assessment Initiative: Multiple Measures Assessment Project (MMAP)*. It was agreed that Cathy Hasson draft an evaluation assessment plan to be presented at this meeting.
- Cathy Hasson provided the Council with a MMAP Pilot Evaluation plan for 2015-2016. It contained research questions, sample tables that included placements and registrations; placements by ethnicity; and fall 2105 success, retention and persistence rate comparisons in math and English.

- The Council provided feedback on the research design questions. Cathy Hasson to make the changes.
- The Council was also provided data on the following fall 2015 cohort: English and math transfer level placement; English and math MMAP students by ethnicity; English and math MMAP student enrollment rate. Discussion followed. The Council commended Cathy Hasson for the data.
- Cathy Hasson reported that the pilot will continue through spring 2016. The research team will be working on the analysis, developing an assessment plan and meeting with the MMAP committee group to continue planning. She reported that based upon feedback on the logistics from fall, they will be adjusting the timeline for spring. Cathy Hasson will provide an updated timeline.

3.0 Loss of BOGW Eligibility and Enrollment Priority

- At the August 6, 2015, Student Services Council meeting, the Council suggested combining the form with the loss of BOGW eligibility and enrollment priority. It was agreed that the Vice Presidents invite the Deans of Student Development to this meeting to have a collective review of petitions.
- The Council and Deans of Student Development discussed the importance of documentation required when the appeal reason is extenuating circumstances. It was agreed that the documentation would be forwarded to District Student Services.
- It was also agreed that the completed petition must be routed to the Deans of Student Development for each college. In future cases involving loss of BOGW, the Financial Aid Officers or designee will be included in the review.
- The Council and Deans of Student Development recommended and agreed noting that the form must be submitted five (5) working days prior to start of registration to allow for processing.
- The Council suggested that the loss of BOGW eligibility and enrollment priority be presented at the upcoming Counselor Workshop.

4.0 Commencement Deadline Dates 2015-2016

- The Council reviewed and finalized commencement deadline dates for 2015-2016.

5.0 District Drug and Alcohol Prevention Program Plan

- The Council was provided with copies of the District Drug Abuse and Alcohol Prevention Plan (DAAPP), preliminary plan, and student letter. It was reported that the plan was developed in collaboration with District Human Resources. The plan provides information on the following: annual notification; standards of conduct for employees and students; federal and state legal sanctions; health risks of substances; student-athlete drug use testing policy; drug and alcohol prevention programs and resources for students and employees including contact information; community drug and alcohol treatment; consequences for violation; biennial review task force committee; and means of measuring outcomes.
- The Council agreed that the plan would go forward to the next Chancellor's Cabinet meeting.
- The next step will be to plan for the biennial review committee and processes.

6.0 Student Services Council Annual Assessment Review and Discussion

- The Council was provided with a copy of the Districtwide Participatory Governance survey for 2014/2015.
- It was agreed to review the survey results and discuss in detail at the next meeting.

7.0 SSSP and Student Equity

- The Council was provided with a copy of the Student Success and Equity 2015-2016 Strategic Focus that was presented at the August 14th, Chancellor's Cabinet Retreat.
- The strategic focus includes: Basic Skills completion and movement through the curriculum by improving student assessment and placement in English and math; target sufficient FTEF for personal growth classes; create student "success team"; create student need-driven process; and begin districtwide effort to examine possible curriculum shifts to align course offerings to student education plans.

8.0 Associate Degree Initiative 2015-2016

- The Council was provided with a copy of the Associate Degree Initiative 2015-2016 that was presented at the August 14th, Chancellor's Cabinet Retreat.

- The Council discussed the associate degree targets 2015/2016, and the strategic focus.
- The Vice Presidents will develop an action plan for follow up.

9.0 Fall Counselor Workshop Agenda Planning – Revisited Agenda

- The Council finalized the planning the agenda for the workshop:
 - Welcome
 - Introduction of the Evaluators
 - Title IX/Campus SaVE Act Training
 - Student Success and Support Program and Student Equity Update
 - Baccalaureate Degree Pilot Update
 - Assessment/Placement Update
 - New Student Complaint Website
 - Campus Solutions Update
 - Transfer Initiative Update
 - Drug Abuse and Alcohol Prevention Program (DAAPP) Overview
 - Q & A
- It was agreed to submit the number of attendees to Rick Cassar by the end of the week to ensure sufficient food service.
- The Counselor Workshop will be held on Friday, September 25, 2015, 8:00 a.m. to 2:30 p.m., at Miramar College, Room J-224.

Standing Items:

10.0 ERP Update

- Deferred

11.0 Accreditation

- Deferred